

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Time/Location: 7:30 PM, Lake Riviera Middle School
171 Beaverson Boulevard, Brick, New Jersey

Present: Dr. Atheras, Ms. Leone, Ms. McCarthy, Mr. Pifko,
Ms. Reinhold, Ms. Terebush, and Mr. Woska.

Also Present: Mr. Hrycenko, Superintendent of Schools
Ms. Lorusso, Assistant Superintendent of Schools
Mr. Montenegro, Legal Counsel
and Mr. Edwards, Business Administrator/Board Secretary

Mr. Woska opened the meeting with a salute to the flag, moment of silence and roll call.

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

Recognition of Achievement and Certificates were presented to:

- EHYS students and teachers for support of the Food Bank of Monmouth/Ocean County, "2008 Spirit of Giving Award"
- Dr. Robert Tramantano, 30 year of service to our students at the Tome River Dental Health Clinic
- BMHS, BTHS and VMMS student athletes
- Mr. Woska thanked Ms. Ceres for coming out of retirement when the District needed her

At 8:00 p.m. there was a five minute break.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Approval of Minutes: December 11, 2008 Special Meeting and December 18, 2008 Regular Meeting

Mr. Woska presented the motion to approve December 11, 2008 Special Meeting Minutes and December 18, 2008 Regular Meeting Minutes.

Mr. Pifko made the motion, Ms. Terebush seconded.

There were no questions from the Board or the public.

On the motion made by Mr. Pifko, seconded by Ms. Terebush, the Board of Education approved the December 11, 2008 Special Meeting Minutes and December 18, 2008 Regular Public Meeting Minutes with the following roll call vote:

Minutes of Special Meeting - December 11, 2008:

Yeas: Ms. McCarthy, Ms. Reinhold, Mr. Pifko, Mr. Terebush

Abstain: Ms. Leone, Dr. Atheras and Mr. Woska

Minutes of Regular Meeting - December 18, 1008:

Yeas: Ms. McCarthy, Ms. Reinhold, Dr. Atheras, Mr. Pikfo, Ms. Terebush
and Mr. Woska

Abstain: Ms. Leone

Approval of Curriculum & Instruction Items (a) and (b):

Ms. Lorusso presented Curriculum & Instruction items (a) and (b).

Dr. Atheras made the motion, Ms. Leone seconded.

There were no questions from the Board or the public.

On the motion made by Dr. Atheras, seconded by Ms. Leone, the Board of Education approved Curriculum & Instruction items (a) and (b) with the following roll call vote:

Yeas: Dr. Atheras, Ms. Leone, Ms. McCarthy, Mr. Pifko,
Ms. Reinhold, Ms. Terebush and Mr. Woska

(a) to approve **workshop attendance** for staff members (as required by the School District Accountability Act), as attached

(b) to approve the **submission** of the **District Professional Development Plan** to the State of New Jersey, Department of Education

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Approval of Finance & Business items (a) through (u)

Mr. Edwards presented Finance & Business items (a) through (u).

Mr. Pifko made the motion, Ms. McCarthy seconded.

Mr. Pifko, Chairman of the Business & Finance Committee, spoke of savings to the District. Mr. Woska asked about training on defibrillators. Dr. Atheras asked a question regarding Class Trips. Mr. Woska asked that a recent letter from the Commissioner of Education be placed on the website. Discussion continued among the Board members regarding a freeze on "non-essential" purchases.

On the motion made by Mr. Pifko, seconded by Ms. McCarthy, the Board of Education approved Finance & Business items (a) through (u) with the following roll call vote:

Yeas: Dr. Atheras, Ms. Leone, Ms. McCarthy, Mr. Pifko,
 Ms. Reinhold, Ms. Terebush and Mr. Woska

- (a) to approve **intra-budget transfers** for the 2008-2009 school year
- (b) Pursuant to N.J.A.C. 6A:23-12(c)3, James W. Edwards, Jr., CPA, certifies that as of December 31, 2008 no **budgetary line item account** has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.
- (c) Pursuant to N.J.A.C. 6A:23-1.12(c)4, we certify that as of December 31, 2008 after review of the Secretary's monthly report (statement of expenditures) and upon consultation with the appropriate district officials, to the best of our knowledge no **major account or fund** has been over-expended in violation of N.J.A.C. 6A:23-2.12(c)4I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- (d) to approve the Board **Secretary's Report** and **Treasurer of School Moneys Report** for the month of **December 31, 2008**, as submitted
- (e) to approve **payment of vouchers**, as attached
- (f) to approve the **Void Check register**, as attached
- (g) to accept the **donation of a Kimball organ** from Susan Sirken in memory of her father, Milton Bardack, to BMHS

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

- (h) to ratify **Home Instruction** at P.E.S.I. for the 2008-2009 school year for student #210075055, at \$42.00 per hour, ten hours per week, beginning December 15, 2008 through January 15, 2009, Not to exceed \$1,680, Account #11-150-100-320-99-000
- (i) to **accept** an Automated External **Defibrillator** for Drum Point Elementary School from the Christos A.Kaiafas Foundation. The cost of the defibrillator is \$1,800 and includes the AED, adult and children pads, 2 batteries, a carrying case and cabinet for storage.
- (j) to accept a check in the amount of **\$100 for Ms. Valentine's classroom library**, and a check in the amount of **\$100 for Ms. Muolo's classroom library** at Emma Haven Young Elementary School from Carl P. England Sr., 636A Plymouth Drive, Lakewood, NJ 08701
- (k) to approve a **Memorandum of Understanding** between **O.C.E.A.N. Inc., Head Start** and the Brick Township Board of Education regarding preschool children eligible for special education. The District and O.C.E.A.N., Inc., Head Start, will cooperatively maintain communication and responsibility at the local level to see that available resources are utilized in the most effective manner to assure that a family-focused and systematic process is designed for Head Start preschool children who are eligible for special education and that they receive services in the least restrictive environment, as required by law.
- (l) to ratify **additional Transportation routes** to the **MOESC** contract, as attached
- (m) to ratify the **addition of a Bus Attendant** to Route #8546 effective November 12, 2008, at \$154.72 per diem, Total cost \$21,196.64, as attached
- (n) to ratify a **change in Out-of-District student placement** DYFS-ordered change in group home of student #209048046 to Lenape Valley Group Home, (remaining in Beacon School) effective 1/13/09-6/30/09 at a cost of \$125 per diem, \$22,500 yearly, pro-rata \$12,750
- (o) to declare the following items **surplus** equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as follows:

<u>Item</u>	<u>Serial #</u>	<u>Location</u>
HP Printer	JPPCA24607	HERB ANX
IBM CPU	N/A	BTHS
IBM Monitor	6546-00N	BTHS
NEC Printer	613677698C	BTHS
Epson Printer	44B1087913	BTHS
Sharp Fax	47103927	BTHS
Brother Typewriter	CE5148966	BTHS
Bell Howell Reader	4205	BTHS

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

(o) **Surplus** Continued:

<u>Item</u>	<u>Serial #</u>	<u>Location</u>
HP Printer	USLNH31886	VMMS
HP LCD Projector	050522-11	VMMS
HP LCD Projector	JPPAB26406	VMMS
Riso Model GR1700	C6187, 52274807	EHYS
Keyboard KB7953	0432321	EHYS
Monitor	6546-00N, 23-BKZXP	EHYS
Processor Model 42U	Z3GXC98	EHYS

<u>Textbooks</u>	<u>S/N</u>	<u>Publisher</u>	<u>Year</u>	<u>Location</u>
200 Inside Earth	013444894	Prentice Hall	2000	VMMS
200 Animals	0134344774	Prentice Hall	2000	VMMS
200 Cells Heredity	0134344799	Prentice Hall	2000	VMMS
200 chemical Interaction	0134344820	Prentice Hall	2000	VMMS
200 Astronomy	0134344782	Prentice Hall	2000	VMMS
200 Motion Forces & Energy	013444928	Prentice Hall	2000	VMMS
200 Human Biology & Health	0134344871	Prentice Hall	2000	VMMS
200 Earth's Changing Surface	0134344839	Prentice Hall	2000	VMMS
200 Chemical Building Blocks	0134344804	Prentice Hall	2000	VMMS
200 Environmental Science	0134344863	Hardcourt	2000	VMMS
400 Hardcourt Science	0513112093	Hardcourt	2000	VMMS

- (p) to submit an "**Application for Store Donation**" to **Best Buy** by MIDS for \$500-\$1,000 to increase students' access to technology tools, specifically IPODS.
- (q) to approve the State contract purchase of a **Savin Copier for HERB faculty** copier room (Resolution attached).
- (r) to approve an **ordinance for the refunding of bonds** (Resolution attached).
- (s) to approve **application to the Local Finance Board** for consent to proposed ordinance regarding bonds (Resolution Attached)
- (t) to **accept** the New Jersey Department of State **Learn and Serve America: School-Based Program grant** in the amount of \$25,000 to LRMS for the period starting October 1, 2008 through September 30, 2009
- (u) to approve an Agreement to allow **Richard Stockton College** of NJ to **place students** with the District for their clinical fieldwork experiences

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Approval of Personnel Teaching items (a) through (l)

Mr. Hrycenko presented Personnel Teaching items (a) through (l).

Ms. Reinhold made the motion, Ms. Leone seconded.

There were no questions from the Board or the public.

On the motion made by Ms. Reinhold, seconded by Ms. Leone, the Board of Education approved Personnel Teaching items (a) through (l) with the following roll call vote:

Yeas: Dr. Atheras, Ms. Leone, Ms. McCarthy, Mr. Pifko,
Ms. Reinhold, Ms. Terebush and Mr. Woska

Mr. Hrycenko introduced new teachers in the audience.

(a) to approve **substitute teachers**, as attached

(b) to accept **retirements**, with regret

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>Brick Experience</u>
Phyllis Eckert	VMES-Res Ctr	July 1, 2009	20 Years
Joan Cantagallo	VMES-Res Ctr	July 1, 2009	16.8 Years
Jane Kohlrenken	LRMS-Res Ctr	July 1, 2009	34.10 Years

(c) to accept a **resignation**

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>Brick Experience</u>
Joanne Finocchi	BMHS/Chemistry	EFF: 3/6/09	Brick Exp: 6 Years

(d) to approve **changes in Leaves of Absence**

<u>Name</u>	<u>From</u>	<u>To</u>
Karen Kelliher	FMLA-10/3/08-12/24/08	FMLA 10/3/08-01/27/09
	W/O Pay, W/Benefits	

Courtney Johnson	FMLA 11/1/08-2/23/09	FMLA-11/1/08-01/30/09
	W/O Pay, W/Benefits	

(e) to approve **Leaves of Absence**

Faith DiBenedetto	BMHS/English	LOA
EFF: 05/15/09-06/05/09	W/O Pay, W/O Benefits	

Dana Gonzalez	PLC/CST	FMLA
EFF: 09/01/09-11/23/09	W/O Pay, W/Benefits	

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

(f) to approve **Equity Officers (Affirmative Action Team)** from July 1, 2008 through June 30, 2009, as follows:

Anthony Caravella	District
Dr. Alyce Anderson	District
Renee Kotsianas	VMMS
Ron Gerlufsen	BMHS
Dennis Fillipone	BTHS
Alan Ferraro	Director of Special Services
Charles Geran	Director of Student Services
William Bruno	Physical Education, VMMS & BMHS
Richard Handchen	Physical Education, LRMS & BTHS

(g) to ratify a **change in employment to Schedule "D" & "E"**

Angelo Detata	VMMS	Coordinator/Chaperone
From: 09/01/08-06/30/09		To: 09/01/08-01/31/09
\$1,259		\$629

(h) to **remove a substitute teacher** from the approved list

Alycia Hoffman	Effective: 12/12/08
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(i) to ratify a **Leave of Absence**

Alyssa Luciani	EHY/BSI	LOA	EFF: 01/20/09-01/21/09
		W/O Pay, W/Benefits	

(j) to ratify a **change in employment step**

Kristina Ferrara	OSB/Res Ctr	From: Step 1	To: Step 2
Salary was approved correctly December 18, 2008			

(k) to approve **employment of teachers**

Bevin Subocz	BMHS Business
Acct # 11-140-100-101-88-000	EFF: 1/30/09-6/30/09
BA+30 Syracuse Univ	Step 4
Salary	\$49,410
Pro-Rata	\$23,470

Stepanie Fallon	VMMS Technology
Acct# 11-130-100-101-88-000	EFF: 3/23/06-6/30/09
BA+30 NJ City Univ	Step 4
Salary	\$49,410
Pro-Rata	\$16,799

(l) to approve the **placements for student teaching, field experiences, classroom observations, internships or externships**, as attached

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Approval of Personnel Non-Teaching items from (a) through (l)

Mr. Edwards presented Personnel-Non Teaching items (a) through (l).

Ms. Reinhold made the motion, Ms. Terebush seconded.

There were no questions from the Board or the public.

On the motion made by Ms. Reinhold, seconded by Ms. Terebush, the Board of Education approved Personnel Non-Teaching items (a) through (l) with the following roll call vote:

Yeas: Dr. Atheras, Ms. McCarthy, Mr. Pifko,
Ms. Reinhold, Ms. Terebush and Mr. Woska
Ms. Leone Yes, except abstain on item (b)

(a) to ratify a **resignation**

<u>Name</u>	<u>School/Title</u>	<u>Effective Date</u>	<u>Brick Experience</u>
Patricia Mendes	BTHS/Food Service Worker	01/08/09	9 Yrs 2 Mos

(b) to ratify **Family/Medical Leaves of Absence**

<u>Name</u>	<u>Title/Location</u>	<u>Effective Dates</u>	
Carol Koziol	Sr.Clerk Typist/MAINT	12/11/08-02/13/09	W/O Pay, W/Benefits
Catherine Golomb	Teacher's Aide/BTHS	12/15/08-12/23/08	W/O Pay, W/Benefits
Ellen McMenemy	Bus Attendant	01/21/09-02/20/09	W/O Pay, W/Benefits

(c) to ratify **changes in employment**

<u>Name/Position</u>	<u>From</u>	<u>To</u>
Bernadette Moore Salary	01/21/09-06/30/09 Clerk Typist/MIDS \$22,012	Sr.Clk Typ/PA-VMES \$23,262 Pro-Rata \$10,798
BonnyDiBernardo Teacher's Aide	01/09/09-01/30/09 BTHS A/C#11-212-100-106-88-000	PLC A/C#11-216-100-106-88-000 No Change in Salary
Gail Gardner Assistant Cook/LRMS	12/19/08-06/30/09	12/09/08-6/30/09 No Change in Salary

(d) to approve **changes in title**

<u>Name</u>	<u>Effective</u>	<u>From</u>	<u>To</u>
Christine Cotgreave/Admin	1/23/09-6/30/09	Prin Purchasing Asst/PA	PrinPurchasing Asst/RA
John Gianettino/Transportation	2/1/09-6/30/09	Radio Dispatcher \$52,780	School Bus Driver/RA \$41,785

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

(e) to ratify the **employment of substitutes**

A/C#11-000-270-160-88-003 Substitute School Bus Drivers \$14.54 Per Hour

Gregory Cohen	01/13/09-06/30/09
Christine Coratti	01/22/09-06/30/09
James Conroy	01/13/09-06/30/09
Ronald Zygmund	01/08/09-06/30/09
Sarah Durkin	01/22/09-06/30/09
Ralph Pisano	01/15/09-06/30/09

A/C#11-000-270-160-88-003 Substitute Bus Attendant \$11.98 Per Hour

Jessica Reme	01/22/09-06/30/09
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(f) to approve the **hiring of substitutes**

<u>A/C#</u>	<u>Name</u>	<u>Title</u>	<u>Effective</u>	<u>Salary</u>
60-910-310-110-88-931	Janet Mack	Food Srv Wrkr	01/23/09-06/30/09	\$10.75 Per Hr
11-000-262-109-88-002	James Vitale	Cust Wrkr	01/23/09-06/30/09	\$13.46 Per Hr
60-910-310-110-88-931	James Vitale	Food Srv Wrkr	01/23/09-06/30/09	\$10.75 Per Hr
60-910-310-110-88-931	Breen Meyerle	Food Srv Wrkr	01/23/09-06/30/09	\$10.75 Per Hr
11-000-262-109-88-002	Stephanie Eodice	Cust Wrkr	01/23/09-06/30/09	\$13.46 Per Hr
11-000-240-105-88-001	Michele Caravella	Clerk Typist	01/23/09-06/30/09	\$11.90 Per Hr

(g) to approve **employment**

<u>A/C#</u>	<u>Name</u>	<u>Title</u>	<u>Effective</u>	<u>Salary</u>	<u>Pro-Rata</u>
11-000-270-160-88-002	Sandra Gardner	Bus Attendant/PA	1/23/09-6/30/09	\$17,990	\$ 9,132
11-000-270-160-88-002	Jonathan Treacy	School Bus Driver/PA	1/23/09-6/30/09	\$21,441	\$10,884
11-000-270-160-88-002	Annette Amodeo	School Bus Driver/PA	1/23/09-6/30/09	\$21,441	\$10,884
11-000-270-160-88-002	William Ford	School Bus Driver/PA	1/23/09-6/30/09	\$21,441	\$10,884
11-000-252-110-88-001	James Groehrer	Technology Assistant	1/23/09-6/30/09	\$25,000	\$11,393

(h) to approve a **change in employment**

Pamela Pelenski	Occupational Therapy	From:	To:
EFF: 01/26/09-	Assistant	4 days/week	5 days/week
06/30/09		\$36,487	\$45,493
			Pro-Rata \$22,862

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

- (i) to approve a **change in resignation date**
- | | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| Michelle Swisher Treasurer of School Moneys | 12/31/08 | 01/31/09 |
- (j) to **rescind the offer of employment** to Treasurer of School Moneys
Michael Winters Treasurer of School Moneys
Board Approved December 18, 2008 EFF: 1/1/09-6/30/09
- (k) to approve **employment of the Treasurer of School Moneys**
Craig A. Lorentzen, CPA Treasurer of School Moneys
Salary \$2,917 EFF: 2/1/09-6/30/09
- (l) to **ratify a disability retirement**
Theresa Altomare Bus Attendant EFF: 1/1/09 Brick Exp: 19 Years 4 Mos

Approval of Auxiliary items (a) and (b)

Ms. Lorusso presented Auxiliary items (a) and (b).

Mr. Pifko made a motion, Ms. Reinhold seconded.

One member of the audience asked for clarification on item (a).

On the motion made by Mr. Pifko, seconded by Ms. Reinhold, the Board of Education approved Auxiliary items (a) and (b) with the following roll call vote:

Yeas: Dr. Atheras, Ms. Leone, Ms. McCarthy, Mr. Pifko,
Ms. Reinhold, Ms. Terebush and Mr. Woska

- (a) to accept **reports** submitted as follows:

Field Trips

Suspensions

Use of School District Facilities

- (b) to approve **workshop attendance** for non-instructional staff members (as required by the School District Accountability Act), as attached

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Superintendent's Report

Mr. Hrycenko thanked those who had researched and met with the Administration regarding Block Scheduling. He announced that both high schools would be moving to a tailored 4x4 block schedule starting September 1st. He outlined the plans for implementing this scheduling change.

Public Comment

Questions/concerns regarding block scheduling were asked by the following:

Ms. Zuckerman, 209 Forrest Court

Ms. Lois, 227 Sunrise Street

Ms. Mickle, 1216 Concord Drive

Ms. Turner, Alexander Avenue

Ms. Brewett, 116 Beverly Boulevard

Ms. Weldon, 1487 Oak Avenue

Ms. Beyer, 3 Algate Court

Ms. Cusinelli, 113 Duchess Lane

Ms. Suter, 324 Tennessee Drive

Mr. Campbell, 655 Park Manor Drive

Ms. Fisher, 157 Princeton Avenue

Mr. Hrycenko, Mr. Woska, Ms. Leone, Mr. Pifko, Ms. Reinhold and Ms. McCarthy answered questions and made comments.

Ms. Suter also asked questions regarding facilities issues.

Ms. Brewett also asked questions regarding college visitations and attendance.

Questions/concerns regarding the PAL Program were asked by the following:

Ms. Salerno, Emerson Road

Mr. Dombrosky, 356 Jerome Street

Ms. McGuire, 444 Durkey Lane

Mr. Bates, Primrose Lane

Mr. Carey, Brick

Mr. Pifko and Dr. Atheras answered and made comments.

Mr. Dombrosky thanked Ms. Ceres for her service and congratulated the student athletes

Comments regarding SEPTA were made by:

Mr. Morrison, 151 Queen Anne Road

Mr. Doyle, 154 Misen Road

Ms. Morrison, 151 Queen Anne Road

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR PUBLIC MEETING
JANUARY 22, 2009**

Ms. McNamara, Principal, LRMS, presented the Board and Administration with individual passports to the upcoming World's Fair.

Ms. McCarthy spoke about the police sharing information.

Mr. Edwards thanked Scott Pezarras of the Township for his speedy help regarding bond refunding. Mr. Edwards also announced a Shared Services initiative with the Township to use bus down time to transport senior citizens for grocery shopping and medical care.

Mr. Woska reviewed **Important Dates**, as follows:

February 16, 2009	Presidents' Day	Schools Closed
February 26, 2009	Regular Public Meeting	7:30 PM, LRMS, Multi-Purpose Room

There being no further business before the Board, at 10:40 p.m. a motion was made by Dr. Atheras, seconded by Ms. Leone, and with a unanimous roll call vote the Board of Education voted to **adjourn** this meeting.

Respectfully submitted,

James W. Edwards, Jr. CPA
Business Administrator/
Board Secretary