

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
FEBRUARY 16, 2012**

Location/Time: 7:00 PM, Brick Township High School
346 Chambers Bridge Road, Brick, NJ 08723

Present: Mr. Campbell, Mr. Cuppari, Ms. Terebush, Mr. Reid,
Ms. Suter, Mr. Talty, and Ms. Kight

Also present: Mr. Hrycenko, Superintendent of Schools
Ms. Lorusso, Assistant Superintendent of Schools
Mr. Sahradnik, Legal Counsel
and Mr. Edwards, Business Administrator/Board Secretary

Ms. Kight opened the meeting with a salute to the flag, moment of silence and roll call.

OPEN PUBLIC MEETINGS ACT NOTICE

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

PRESENTATIONS:

A representative from Brick Memorial High School and one from Brick Township High School gave an update to the Board and public on the many activities taking place in their schools.

MINUTES:

1. January 11, 2012 Workshop Meeting
2. January 19, 2012 Regular Meeting
3. January 25, 2012 Special Meeting/Board Retreat

Ms. Kight presented the minutes listed above for approval.

Motion: Mr. Reid

Second: Mr. Talty

Questions/Comments from the Board: None

On the motion made by Mr. Reid, seconded by Mr. Talty, the Board of Education approved the above listed minutes with the following roll call vote:

Mr. Cuppari	Yes on the 11 th & 19 th , abstain on the 25 th
Ms. Terebush	Yes on the 11 th & 19 th , abstain on the 25 th
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes on the 11 th & 19 th , abstain on the 25 th
Mr. Reid	Yes
Ms. Kight	Yes

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COMMITTEE REPORTS:

Curriculum & Instruction	Ms. Suter
Operations Committee	Mr. Reid
Facilities Committee	Mr. Campbell
Human Resources Committee	Mr. Talty

CURRICULUM & INSTRUCTION ITEMS 1 THROUGH 8

Ms. Lorusso presented Curriculum & Instruction items 1 through 8 for approval.

Motion: Ms. Suter

Second: Mr. Campbell

Questions/Comments from the Board or public: Ms. Suter had questions regarding the number of policies and approving all of them. Mr. Reid had questions regarding testing of Home Schooled students. Two members of the public asked questions and caused discussion with the Board and Administration on the following subjects:

- District Goals vs. Targets
- Actions Plans and Withdrawing items from the Agenda
- Test Scores
- Test Scores as compared with our DRG
- Tracking students' progress
- Supporting programs: 6 + 1 and Project Read for example
- Giving the teachers good tools
- Full Time Kindergarten
- Board involvement with selection of plays

On the motion made by Ms. Suter, seconded by Mr. Campbell, the Board of Education approved entering Curriculum & Instruction items 1 through 8 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

- 1. to accept reports of Field Trips, as attached**

- 2. to approve placements for Student Teaching, Field Experiences, Classroom observations, Internships or Externships, as attached**

- 3. to approve Workshops (as required by the School District Accountability Act) as attached**

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- 4. to approve the submission of an application to Ronald McDonald House for \$7,500 to be used to purchase iPads for student use at the Educational Enrichment Center**

- 5. to approve District Goals for the 2011-2012 School Year, as follows:**
 1. Implement a consistent framework for the evaluation of staff utilizing the Marzano/Danielson Models.
 2. Monitor progress of curriculum, especially LAL and Mathematics
 3. Utilize existing technology to enhance the instructional program and student academic achievement
 4. Implement options and alternatives for programs to create revenue stream
 5. Establish a more comprehensive staff development program for K-12 Instruction focusing on reading, writing, and math skills
 6. Create a post-graduate survey for the past three years to determine post graduate status
 7. Investigate 1:1 computer initiative District wide
 8. Investigate the feasibility of full-time Kindergarten for 2012-2013

- 6. to approve Board of Education Goals for the 2011-2012 School Year, as follows:**
 1. Continue to review and revise policies
 2. Hire a superintendent for the District
 3. Successfully complete the NJQSAC process
 4. Investigate taping and videotaping board meetings
 5. Re-allocate District resources to improve the current facilities

- 7. to approve the 2012-2013 School District Calendar, as attached**

- 8. to approve a Policy regarding Home-Schooled Students' participation in athletics, as attached**

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OPERATIONS ITEMS 1 THROUGH 26:

Mr. Edwards presented Operations items 1 through 26 for approval.

Motion: Mr. Cuppari

Second: Mr. Campbell

Questions/Comments from the Board or public: There were questions regarding item 22, the Policy for Student Accident Insurance. Mr. Edwards explained that the current policy needs to be made clearer. The District provides information on where to purchase Student Accident Insurance, but the District is not purchasing it. Discussion continued about whether other districts are doing this, the effect on families who do not have health insurance, sports injuries and the decision made two years ago to remove this item from the budget.

MOTION TO TABLE OPERATIONS ITEM 22 (POLICY ON STUDENT ACCIDENT INSURANCE)

Motion: Mr. Campbell

Second: Ms. Suter

On the motion made by Mr. Campbell, seconded by Ms. Suter, the Board of Education approved tabling item 22, with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

Ms. Kight asked for Questions/Comments from the Board or public on Items 1 through 26, minus 22. Mr. Campbell expressed a concern regarding the location of the Prom causing new drivers to drive a long distance. He also asked questions regarding the timeline on the Brick Township High School Science Labs renovations. Mr. Talty indicated that he would not approve a transfer of funds to hire outside musicians. Ms. Kight took the opportunity to speak about item 16 explaining that the Pre-Agenda meetings were an attempt to help the public have more understanding of the Agenda items. The new calendar includes Workshop meetings through April for the budget and then would have one meeting a month, with only emergency changes occurring after the releasing of the agenda one week before the meeting. These emergency changes would have to be approved by the Board President and Committee Chairperson and explained in an e-mail to all Board members. Three members of the public asked questions and started discussion on the following:

- Indicating changes on the agenda – even the removal of items
- Vending Machines and effect on Cafeteria sales
- Marketing Deck
- Looking at projects included in the ROD grants to see if they can be “cherry picked”
- Local Shares
- Advantage 3 and giving the local businesses priority
- Comparison of wording of Old Student Accident Policy vs. proposed new one

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On the motion made by Mr. Cuppari, seconded by Mr. Campbell, the Board of Education approved items 1 through 26 minus 22, with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes on 1 with the exception of transfer 2225 to outside musicians – No on that No on item 16 and Yes to rest
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes, except abstain on #5 as to National Safety Compliance

- 1. to approve intra-budget transfers, as attached**
- 2. to approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator / Board Secretary certifies that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a)**
- 3. to approve that pursuant to 6A:23A-16.10(c)4, the Board of Education, after review of the School Business Administrator / Board Secretary's and Treasurer of School Monies Reports as of January 31, 2012, and upon consultation with appropriate School District Officials, certifies that no fund has been over-expended in violation of 6A:23A-16.10(b), and that sufficient funds are available to the District Board of Education's financial operations for the remainder of the school year**
- 4. to accept the Board Secretary's and Treasurer of School Monies Reports as of January 31, 2012, as attached**
- 5. to approve the payment of vouchers, as attached**
- 6. to approve the Void Check Register, as attached**
- 7. to approve the Use of School District Facilities Reports, as attached**
- 8. to accept the following items: recess storage carts filled with gift bags containing games for indoor and outdoor use and sanitizer wipes, for Grades 1 through 5, valued at \$1,500.51, from the Herbertsville PTA to the Herbertsville Elementary School**
- 9. to ratify a Business Associates agreement with Conner Strong regarding the protection of Health Information, as attached**

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- 10. to approve a contract with Pines Manor for the Class of 2013 Senior Ball, as attached
- 11. to declare the following items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A.18A:18A-45, as attached: (Items to be sold on govdeals.com or a similar type of online service)

- 12. to rescind approval and remove items from the surplus list, as follows:

ITEM	SERIAL #S/LOCATION	BOE
2 Office Chairs	N/A MAINT	01/19/12
1996 Chevy Minibird Bus	7693A2 1GKP32Y2T3311137 TRANS	05/27/10

- 13. to ratify contracts for Out-of-District student placements, as attached
- 14. to approve contracts for Supplemental Educational Services, as attached
- 15. to rescind ratification of the contract for incoming tuition student, L.I. from Central Regional for the Extended School Year Program, approved on December 15, 2011, because the student withdrew
- 16. to approve the Revised Board of Education Meeting Calendar until the Reorganization Meeting in January, as attached
- 17. to approve the Annual Maintenance Form M-1 and Comprehensive Maintenance Plan, as attached
- 18. to approve a hold harmless agreement for the repair of the broken bridge behind Lake Riviera Middle School, as attached
- 19. to approve a Resolution to award the bid for Industrial Uniforms for the Custodial, Maintenance, Transportation and Grounds Departments for the 2011-2012 School Year, as follows:

**RESOLUTION
INDUSTRIAL UNIFORMS - CUSTODIAL, MAINTENANCE, TRANSPORTATION AND
GROUNDS DEPARTMENT**

WHEREAS, Bids were received and opened publicly and read aloud on January 31, 2012,

BE IT RESOLVED, that the Board of Education award the bid for industrial uniforms for the Custodial, Maintenance, Transportation and Grounds Departments for the 2011-2012 School Year, to American Wear, 261 North 18th Street, East Orange, NJ 07017, in an amount not to exceed \$31,801.90

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20. to approve a Resolution to award the bid for pizzas for the Food Services Department for the 2011-2012 School Year, as follows:

RESOLUTION - PIZZAS

WHEREAS, Bids were received and opened publicly and read aloud on January 31, 2012,

BE IT RESOLVED, that the Board of Education award the bid for pizzas for the Food Services Department for the 2011-2012 School Year, to RLS Pizza, trading as Domino's Pizza, 2600 Bridge Avenue, Point Pleasant, NJ 08742, in an amount not to exceed \$47,125 (\$7.25 per pie, approximately 6,500 pies)

21. to approve a contract with Health Vending Machine(s) , as attached

23. to recommend acceptance and approval of Marketing Deck as prepared and presented by Advantage 3, as attached

24. to approve the educational specifications and schematic drawings for the Brick Township High School Science Labs renovation, and authorize Design Resources Group (DRG) to proceed to the Design Development Phase and Construction Document Preparation Phase of the project

25. to approve a Resolution regarding the Brick Township High School Science Room/Lab Renovations, as follows:

**RESOLUTION - BRICK TOWNSHIP HIGH SCHOOL
SCIENCE ROOM/LAB RENOVATIONS**

WHEREAS, the Board of Education has submitted project application #0530-020-10-1040 to the Department of Education for various improvements to Brick Township High School, and

WHEREAS, the project application total cost estimate amounts to \$47,345,203, and

WHEREAS, the Department of Education has approved a State Share on said project in the amount of \$14,905,502, and

WHEREAS, the Board of Education would like to revise the project application to only include the portion of the project originally approved for 13,200 square feet of Science Room/Lab renovations, and

WHEREAS, the revised cost estimate for said renovations would amount to \$2,690,063 with a 40% State Share in the amount of \$1,076,025 and Local Share of \$1,614,038,

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NOW, THEREFORE BE IT RESOLVED, that the Board of Education requests the Department of Education's approval of the revision of project 0530-020-10-1040, and the Board of Education understands that with the approval of the revision all other grant funding approved for projects previously approved within the said project 0530-020-10-1040 will be lost, and that if said work needs to be advanced in the future, new project applications will need to be submitted, at which time grant funding may not be available.

26. to approve an agreement with Pine Grove Day Camp for the Brick Township High School Senior Picnic, as attached

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HUMAN RESOURCES ITEMS 01 THROUGH 1 through 23

Mr. Hrycenko presented Human Resources items 1 through 23 for approval.

Motion: Mr. Campbell

Second: Mr. Reid

Questions/Comments from the Board or public: Ms. Suter asked questions about the title in items 13 and 16.

On the motion made by Mr. Campbell, seconded by Mr. Reid, the Board of Education approved entering Human Resources items 1 through 23 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Abstain on 22, Yes to the rest
Mr. Reid	Yes
Ms. Kight	Yes

1. to approve Substitutes, as attached

2. to accept with regret, retirements, as follows:

NAME	SCHOOL/TITLE	EFFECTIVE	BRICK EXPERIENCE
Dempsey, Michael	BMHS/Custodial Worker	05/01/12	8 Years 8 Months
Barnfield, Glenn	BTHS/Math	07/01/12	38 Years 10 Months
Orlando, Diane	ADMIN/Superintendent's Confidential Secretary	07/01/12	13 Years 9 Months
Orlando, James	VMES/Custodial Worker	07/01/12	9 Years 11 Months
Cook, Jamie	VMMS/Teachers Aide	07/01/12	17 Years 10 Months
Heck, Rosemarie	LM/Teachers Aide	07/01/13	25 Years 5 Months

3. to ratify a resignation, as follows:

NAME	DEPT/TITLE	EFFECTIVE	BRICK EXPERIENCE
Velasco, Miriam	TRANS/ School Bus Driver 6 Hrs	01/30/12	3 Months

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4. to ratify leaves of absence, as follows:

NAME	SCHOOL/TITLE	LEAVE	EFFECTIVE	PAY/BENEFITS
Baxter, Tracey	EHY/ Food Svc Wrkr	LOA	01/11/12-01/13/12	W/O Pay, W/O Benefits
Peltier, Susan	TRANS/ School Bus Driver	LOA	01/13/12-01/27/12	W/O Pay, W/O Benefits
Hancock, Deborah	BMHS/ BD	FMLA	01/30/12-02/17/12	W/O Pay, W/Benefits
Wilson, Kim	EHY/ BSI	FMLA	01/31/12-02/10/12	W/O Pay, W/Benefits
Suveg, Patricia	VMMS/ Teachers Aide	FMLA	01/27/12-01/30/12	W/O Pay, W/Benefits
Abbott, Michele	VMMS/ Keyboarding Clk 2	FMLA LOA	01/31/12-02/14/12 02/15/12-02/16/12	W/O Pay, W/Benefits W/O Pay, W/Benefits
Jacobs, Peter	TRANS/ School Bus Driver	LOA	01/19/12 (1/2 day)	W/O Pay, W/O Benefits

5. to ratify changes in leaves of absence, as follows:

NAME	SCHOOL/TITLE	FROM	TO	PAY/BENEFITS
Koehler, Kathleen	BTHS/ICS	FMLA 02/15/12-05/18/12	FMLA 01/30/12- 05/02/12	W/O Pay, W/Benefits
Burster, Joseph	BTHS/ Custodial Wrkr	FMLA 11/19/11 - 01/03/12 LOA 01/04/12-01/31/12	FMLA 11/09/11 - 01/03/12 LOA 01/04/12 - 02/16/12	W/O Pay, W/Benefits
Sammarco, Amy	VMMS/Grade 8 Math	FMLA 03/19/12 - 06/30/12	FMLA 03/14/12- 06/30/12	W/O Pay, W/Benefits

6. to ratify a change in appointment date, as follows:

NAME	TITLE	FROM	TO	SALARY/ PRO-RATA
Stump, Donna	Director of Special Services	01/20/12-06/30/12	02/01/12- 06/30/12	\$129,962 - Pro-Rata \$55,775

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7. to approve a leave of absence, as follows:

NAME	SCHOOL/TITLE	TYPE OF LEAVE	EFFECTIVE	PAY/BENEFITS
Pokol, Scott	BMHS/Custodial Wrkr	Military	03/08/12 (one day) 03/12/12-03/23/12	W/Pay, W/Benefits

8. to ratify a change in hire date, as follows:

NAME/ACCOUNT NO	TITLE	FROM	TO
Burleigh, Margaret 11-000-270-160-00-004	Substitute Bus Driver	09/16/11-06/30/12	01/24/12-06/30/12

9. to approve employment for the 2011-2012 school year, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Cinquegrana, Alan 11-000-262-109-64-000	BTHS/ Custodial Wrkr	02/21/12-06/30/12	\$23,558* \$320 Night Differential	\$8,516
Biernat-Oldock, Marianne 11-000-262-109-64-000	VMMS/ Custodial Wrkr	02/21/12-06/30/12	\$23,558* \$320 Night Differential	\$8,516
Devereux, Debra 11-000-262-105-64-002	TRANS/Clerk Driver/Stock Clerk	03/05/12/06/30/12	\$24,312*	\$7,948
Forte, AnnMarie 11-120-100-101-31-000	EHY/Grade 1	02/21/12-06/30/12	\$51,396	\$15,419

***Pending TWU Negotiations**

10. to approve a change in title, as follows:

NAME	FROM	TO	EFFECTIVE	SALARY	PRO-RATA
Lazzarini, Marty	11-000-262-105- 64-002 Clerk Driver/Stock Clerk	11-000-262-109- 64-000-Custodial Worker/BTHS	03/05/12- 06/30/12	\$24,945* \$525* Black Seal	\$8,327

***Pending TWU Negotiations**

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11. to approve payments for services rendered for the Spring Musical, as follows:

NAME/ACCOUNT NO	SCHOOL	TITLE	STIPEND
Bettys, Kevin 11-401-100-101-16-000	BMHS	Musical Coordinator	\$2,000
Penrod, Andrew 11-401-100-101-16-000	BMHS	Conductor	\$1,000

12. to ratify a change in account number, as follows:

NAME	SCHOOL/TITLE	ACCOUNT NO FROM	ACCOUNT NO TO	EFFECTIVE
Giblock, Suzanne	BTHS/Teachers Aide	11-204-100-101-10-000	11-204-100-106-10-000	01/03/12-06/30/12

13. to approve an appointment to the Supervisor of Curriculum & Instruction, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Russell, Susan 11-000-240-104-03-000	DIST Supervisor of Curriculum & Instruction - Special Education	02/21/12-06/30/12	\$102,476	\$38,001

14. to approve volunteers to Schedule "C" & "D", as attached

15. to approve employment to Schedule "C" & "D", as attached

16. to ratify a change in a pro-rata, as follows:

NAME/ ACCOUNT NO	TITLE	EFFECTIVE	SALARY/PRO-RATA FROM	SALARY/PRO-RATA TO
Brown, Christine	Supervisor of Curriculum & Instruction	01/20/2012- 06/30/2012	\$100,476 \$ 55,262	\$100,476 \$ 46,052

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17. to approve a change in staff to participate in the Andrew Jackson American History Grant, sponsored by the American Institute for History Education and coordinated by the Lakewood School District, as follows:

REMOVE	ADD
HERB/ Stump, Donna	BMHS/ St. Jean, Darren

18. to ratify a change in the appointment of the District 504 Coordinator and the District Homeless Liaison, as follows:

FROM	TO	EFFECTIVE
Magovern, Robyn	Ciesla, Darlene	02/01/12-06/30/12

19. to rescind the approval of transfers for Maribeth Hegadorn and Kathleen Koehler, previously approved on January 19, 2012.

20. to approve employment for a leave replacement, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Lash, Kimberly 11-000-213-104-20-000	LRMS/School Nurse	02/21/12-04/25/12	BA Guide Step 1/\$51,396	\$11,821

21. to approve a transfer of staff, as follows:

NAME	FROM	TO	EFFECTIVE	SALARY
Cloud, Michele	EHY/ Grade 1 11-120-101-100-31-000	DIST/ Academic Coach 18-000-221-102-03-000	02/21/12- 06/30/12	No change in salary

22. to approve an intermittent leave of absence from February 21, 2012 through June 30, 2012 for Mark Severin (Sr. Groundsman), subject to his appointment of Lead Groundsman, as follows:

NAME/ACCOUNT NO	TITLE	EFFECTIVE	SALARY	PRO-RATA
Severin, Mark 11-000-263-109-64-000	Lead Groundsman	02/21/12-06/30/12	\$64,200	\$23,210

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23. to revise an intermittent leave of absence from December 16, 2011 through June 16, 2012 (original LOA 12/16/11-04/06/12) for Rosario Livera (Sr. Maintenance Repairer), subject to his appointment as Assistant Director of Facilities, as follows:

NAME/ACCOUNT NO	TITLE	EFFECTIVE	SALARY	PRO-RATA
Livera, Rosario 11-000-261-109-64-000 11-000-262-109-64-000 11-000-263-109-64-000	Assistant Director of Facilities	02/21/12-06/30/12	\$65,000	\$23,500

The Administrators introduced the new employees in the audience.

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SUPERINTENDENT'S REPORT

- Mr. Hrycenko reported that Kindergarten Registration for September 2012 has begun. The information he read can be found on the website.
- HSPA testing will be held the first week of March.
- March 6th the annual District art show will be held at Veterans Memorial Elementary School.
- March 8th the Annual elementary Hispanic Showcase will be held at Brick Memorial High School.
- March 14th the free Parent University, with free Child Care, will be held at Veterans Memorial Elementary School – 20 workshops will be offered by District staff.

BOARD COMMENT

Mr. Reid indicated that it is great to have the Facilities Team in place. Hopefully projects can go forward. The State aid figures will be in next week.

Mr. Campbell again stated that he is bothered by the location of the prom in Edison – causing travel on Routes 18 and 287.

PUBLIC COMMENT

Two members of the public spoke and asked questions or commented on:

- Long distance for the prom
- District paying for caps and gowns
- Newspaper article regarding Technology

IMPORTANT DATES

March 7, 2012	Workshop Meeting, BTHS, 7:00 PM
March 15, 2012	Regular Meeting, BTHS, 7:00 PM

EXECUTIVE SESSION

At 9:22 PM Ms. Kight asked for a motion to enter Executive Session for approximately thirty minutes for discussion of contract negotiations.

Motion: Mr. Campbell

Second: Mr. Cuppari

On the motion made by Mr. Campbell, seconded by Mr. Cuppari, the Board of Education approved entering Executive Session with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

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RETURN TO PUBLIC SESSION

At 9:59 PM Ms. Kight asked for a motion to return to Public Session

Motion: Mr. Talty

Second: Ms. Suter

On the motion made by Mr. Talty, seconded by Ms. Suter, with a unanimous show of hands, the Board of Education approved returning to Public Session.

ADJOURNMENT

There being no further business before the Board, at 10:00 PM a motion was made by Mr. Talty, seconded by Ms. Suter, and with a unanimous show of hands, the Board of Education **adjourned** this meeting.

Respectfully submitted,

James W. Edwards, Jr. CPA
Business Administrator/
Board Secretary