

**BRICK TOWNSHIP BOARD OF EDUCATION  
MINUTES  
SPECIAL MEETING – BOARD RETREAT - APRIL 4, 2012**

**Location/Time:** 6:00 PM, Brick Township High School  
346 Chambers Bridge Road, Brick, New Jersey

**Present:** Mr. Campbell, Mr. Cuppari, Ms. Kight, Mr. Reid, Ms. Suter,  
And Ms. Terebush, (Mr. Talty arrived at 6:25 PM)

**Also present:** Mr. Hrycenko, Superintendent of Schools  
Ms. Lorusso, Assistant Superintendent of Schools  
Mr. Edwards, Business Administrator/Board Secretary  
Mr. Budesza, Board Attorney

Ms. Kight opened the meeting with a salute to the flag, moment of silence and roll call.

**OPEN PUBLIC MEETINGS ACT NOTICE**

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press, the Brick Times and Municipal Clerk's Office.

**OPERATIONS – ITEM 1 APPROVED**

Mr. Edwards presented one item for approval at this meeting.

Motion: Mr. Reid

Second: Mr. Campbell

Questions/Comments from the Board and Public: Mr. Campbell and Mr. Talty asked Mr. Edwards to explain what the motion involves. He outlined the timeline involved in getting an ESIP in place.

On the motion made by Mr. Reid, seconded by Mr. Campbell, the Board of Education approved Operations item 1 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

**To approve the use of competitive contracting in accordance with 18A:18A-4.3 for a Request For Proposal for the Implementation of an Energy Savings Improvement Plan by an Energy Savings Company**

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**EXECUTIVE SESSION**

At 6:30 PM Ms. Kight asked for a motion to enter Executive Session for approximately thirty minutes for discussion of the Superintendent's evaluation.

Motion: Mr. Campbell

Second: Ms. Suter

Mr. Edwards read the appropriate Closed Session Resolution

On the motion made by Mr. Campbell, seconded by Ms. Suter, the Board of Education approved entering Executive Session with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

**RETURN TO PUBLIC SESSION**

At 7:10 PM Ms. Kight asked for a motion to return to Public Session.

Motion: Ms. Suter

Second: Mr. Reid

On the motion made by Ms. Suter, seconded by Mr. Reid, the Board of Education approved returning to Public Session with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

**BOARD DISCUSSION: CAPITAL RESERVE/ROD GRANTS**

Mr. Edwards updated the Board on the progress on the many construction projects which have been advanced to this point and the recommendations of the Facilities Committee, some of which are presented for action on the April 19<sup>th</sup> agenda. The Committee asked him to find portions of the ROD grant applications which might be pulled out of the original grant application and put forward. Mr. Edwards indicated that there is \$1,122,268 available from three different sources for possible use for projects. Discussion continued with all Board members expressing their concerns regarding particular schools' safety issues (broken window balances, leaky windows, unsafe exterior doors etc.), and attempting to make the best use of funds at the same time. Work which could be completed in-house was identified.

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The projects being considered for funding were:

1.	BTHS Windows Total \$1,248,449	Local Share	\$759,069
2.	BTHS Doors Total \$539,955	Local Share	\$323,973
3.	VMMS Windows Total \$592,281	Local Share	\$355,369
4.	BMHS Emergency Lighting Total \$ 50,230	Local Share	\$ 30,138
5.	*VMMS Emergency Lighting & Exit Signs Total \$127,465	Local Share	\$ 76,479
6.	LRMS Windows & Exterior Doors Total \$355,188	Local Share	\$213,113
7.	LRMS Windows Only Total \$161,449	Local Share	\$ 96,870
8.	DP Windows Total \$581,218	Local Share	\$348,731
9.	VMES Windows & FRP Doors Total \$812,533	Local Share	\$487,281

\*possibly mostly covered by the 2012 Safety Grant

The discussion continued about the possibility of breaking the projects down further. At the end of the discussion it was decided to do the following:

LRMS - Windows only  
BTHS - Doors  
BMHS - Emergency Lighting  
VMMS - Emergency Lighting & Exit Signs

BTHS - Windows with whatever funds are left after the above

These motions will be placed on the agenda for the April 19<sup>th</sup> meeting.

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**REPORT OF WEST HUDSON ASSOCIATES**

Dr. Librera of West Hudson Associates updated the Board on the results of the Survey and meetings with Brick Township groups. West Hudson will do a community profile and a leadership profile and recommend that the criteria be placed on the website.

They recognized the following trends of what is wished for in a Superintendent:

1. educational leader
2. relationship builder – consensus maker
3. familiarity with Brick Township
5. ability to clarify and reinforce proper roles in the District
6. visibility, accessibility, approachable
7. experience as an Administrator and Teacher with a track record of improving student Achievement
8. collaborative and decisive
9. strong communication skills
10. ability to resolve conflicts
11. integrity and other strong inter-personal skills
12. long term commitment to the District
13. planner to help the District address the facilities needs
14. experience with budgetary school finance
15. visionary for technology use
16. ability to address the problem that the schools are islands, rather than part of the District
17. belief that the District has great potential

They have developed the following Criteria:

A leader who:

1. can develop with the Board professional staff and community a vision for success of the Brick Public Schools
2. understands teaching and learning and will made education the primary focus of the School district
3. engage all stakeholders for the good of the District
4. has integrity and good inter-personal skills
5. can improve the organizational structure and the climate in the District
6. is accessible, personable and respectful
7. has a strong understanding of budget and financial matters

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Mr. Edwards asked how many and what type of Board meetings will need to be set up. The schedule of events was reviewed. Hudson Associates would return for the May 17<sup>th</sup> meeting and suggest interviewing on May 18<sup>th</sup> and May 19<sup>th</sup>, with second round interviews on May 23<sup>rd</sup>. The appointment could be made at the June Board meeting. Board members were asked to get back to Mr. Edwards regarding their ability on May 18<sup>th</sup>, 19<sup>th</sup> and 23<sup>rd</sup>. Ms. Kight suggested that all Board members should be involved in the interviewing from beginning to end in order to be fair to the candidates.

**ADJOURNMENT**

At 9:20 PM a motion was made by Mr. Talty, seconded by Mr. Cuppari, and with the following roll call vote, the Board of Education adjourned this meeting.

Motion:	Mr. Talty
Second:	Mr. Cuppari
Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

Respectfully submitted,

James W. Edwards, Jr., CPA  
Business Administrator/  
Board Secretary