

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

Location/Time: 6:00 PM, Brick Township High School
346 Chambers Bridge Road, Brick, NJ 08723

Present Executive Session: Ms. Terebush, Mr. Cuppari, Mr. Campbell
Ms. Kight

Arrived Late Executive Session: Mr. Reid

Absent Executive Session: Mr. Talty and Mr. Suter

Also Present: Mr. Hrycenko, Superintendent of Schools
Ms. Benson, Legal Counsel

Ms. Kight opened the meeting with a salute to the flag, moment of silence and roll call.

OPEN PUBLIC MEETINGS ACT NOTICE

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

EXECUTIVE SESSION:

Ms. Kight asked for a motion to enter Executive Session for approximately sixty minutes for the purpose of a Student Hearing and discussion of a Personnel issue.

Motion: Mr. Campbell

Second: Mr. Cuppari

On the motion made by Mr. Campbell, seconded by Mr. Cuppari, the Board of Education approved entering Executive Session with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Absent
Mr. Reid	Absent
Ms. Kight	Yes

Mr. Edwards read the Closed Session Resolution.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

RETURN TO OPEN SESSION:

Motion: Mr. Campbell

Second: Mr. Cuppari

At 7:20 PM on the motion made by Mr. Campbell, seconded by Mr. Cuppari, the Board of Education approved re- entering Public Session with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

Present Regular Meeting: Mr. Campbell, Mr. Cuppari, Ms. Terebush, Mr. Reid, Ms. Suter, and Ms. Kight

Absent: Mr. Talty

Also present: Mr. Hrycenko, Superintendent of Schools
Ms. Lorusso, Assistant Superintendent of Schools
Ms. Benson, Legal Counsel
Mr. Edwards, Business Administrator/Board Secretary

Ms. Kight recognized Mayor Acropolis and thanked him for coming to the meeting.

PRESENTATIONS:

- Student Representatives from Brick Memorial & Brick Township High School
- Student Recognition - Students were given Certificates of Achievement for their Academic accomplishments
- Teacher of the Year Recognition Program – the Teachers of the year were honored

MINUTES:

- | | | |
|----|----------------|--|
| 1. | March 15, 2012 | Executive Session |
| 2. | March 29, 2012 | Special Meeting – Public Hearing on the Budget |
| 3. | April 4, 2012 | Special Meeting – Board Retreat |
| 4. | April 4, 2012 | Executive Session |
| 5. | April 19, 2012 | Regular Meeting |
| 6. | April 19, 2012 | Executive Session |

Ms. Kight presented the minutes listed above for approval.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

Motion: Mr. Reid

Second: Mr. Campbell

On the motion made by Mr. Reid, seconded by Mr. Campbell, the Board of Education approved the above listed minutes with the following roll call vote:

Mr. Cuppari	Abstain 3/29 and 4/19, yes to rest
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Abstain 3/15, yes to rest
Ms. Kight	Abstain on 3/29, 4/19 Regular and 4/19 Executive Session, yes to rest

COMMITTEE REPORTS:

- Curriculum & Instruction Committee – Ms. Suter
- Operations Committee – Mr. Reid
- Facilities Committee – Mr. Campbell
- Human Resources Committee – Mr. Hrycenko

CURRICULUM & INSTRUCTION ITEMS 1 THROUGH 9

Ms. Lorusso presented Curriculum & Instruction items 1 through 9 for approval.

Motion: Mr. Cuppari

Second: Ms. Suter

Questions/Comments from the Board or public: There were none

On the motion made by Mr. Cuppari, seconded by Ms. Suter, the Board of Education approved entering Curriculum & Instruction items 1 through 9 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Abstain on #7, HIB Report of 4/19, yes to rest

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

- 1. to approve placements for Student Teaching, Field Experiences, Classroom observations, Internships or Externships, as attached**

- 2. to ratify the submission of a grant application to ING Unsung Heroes Awards Program in the amount of \$25,000 for Veterans Memorial Middle School**

- 3. to approve the submission of an application for the New Jersey School Boards Association Insurance Group, MOCSSIF Sub Fund, 2012 Safety Grant Program in the amount of \$71,705.14**

- 4. to approve the submission of a grant application to Landscape Structures Inc. for the purchase of an inclusive playground at the Educational Enrichment Center in the amount of \$50,000**

- 5. to ratify the submission of an application for funds to support the implementation of the *Anti-Bullying Bill of Rights Act* from the Department of Education in the amount of \$48,378**

- 6. to approve the submission of an application to NFL Play 60 in the amount of \$4,000 for Veterans Memorial Middle School**

- 7. to accept HIB Reports, as attached**

- 8. to approve on First Reading, Policy #5843, Kindergarten Wrap Around Program and BEST Program, as attached**

- 9. to approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2012-2013 School Year, as attached**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

OPERATIONS ITEMS 1 THROUGH 41

Mr. Edwards presented Operations items 1 through 41 for approval.

Motion: Mr. Reid

Second: Mr. Campbell

Questions/Comments from the Board or public: Mr. Campbell made the suggestion that the Senior Prom be held closer. One member of the public asked questions and commented on the Shared Services Agreement with the BTMUA.

On the motion made by Mr. Reid, seconded by Mr. Campbell, the Board of Education approved Operations items 1 through 41 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

- 1. to approve intra-budget transfers, as attached**

- 2. to approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator / Board Secretary certifies that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a)**

- 3. to approve that pursuant to 6A:23A-16.10(c)4, the Board of Education, after review of the School Business Administrator / Board Secretary's and Treasurer of School Monies Reports as of April 30, 2012, and upon consultation with appropriate School District Officials, certifies that no fund has been over-expended in violation of 6A:23A-16.10(b), and that sufficient funds are available to the District Board of Education's financial operations for the remainder of the school year.**

- 4. to accept the Board Secretary's and Treasurer of School Monies Reports as of April 30, 2012, as attached**

- 5. to approve the payment of vouchers, as attached**

- 6. to approve the Void Check Register, as attached**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

- 7. to approve the Use of School District Facilities, as attached**
- 8. to accept the donation of three "Athlete Kits" (valued at \$150 each) from the Special Olympics of New Jersey Foundation to the Educational Enrichment Center**
- 9. to accept a check in the amount of \$6.30 from the General Mills Box Top for Education program to the Educational Enrichment Center**
- 10. to accept the donation of sprinklers to be paid for by fundraising and donations for the school improvement program for the front of Brick Memorial High School, as follows:**

Class of 2012	\$ 200.00
Class of 2011	\$ 180.00
Key Club	\$ 200.00
School Store	\$ 630.00
New Jersey Wrestling Association	\$ 500.00
CBE	\$ 25.00
Josten's	\$1,000.00
Forensics	\$ 500.00
General Fund Raising	\$ 865.00

- 11. to accept five (5) surface Mount Condenser Microphones (valued at \$1,337.14) for the auditorium from the Brick Memorial High School PTSA to Brick Memorial High School**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

12. to accept the following donations from the Herbertsville PTA to Herbertsville Elementary School, as follows:

14 Document Cameras	\$1,183.70
9 Presentation Remotes	\$ 323.82
1 Cart	\$ 192.68

13. to approve contracts, AIA Documents, with DRG, Design Resources Group Architects, for projects, as attached

14. to approve a Resolution for Participation In Coordinated Transportation with Middlesex Regional Educational Services Commission, as attached

15. to accept the FY2013 renewal contract from the New Jersey Department of Children and Families to supplement the Stewart B. McKinney-Vento Education of Homeless Children and Youth Program in the amount of \$71,000, as attached

16. to approve the use of the property in front of Brick Township High School adjacent to the entrance of the parking lot as an "Adopt a Spot" by the Board of Education Transportation Department - no funds required from the Board of Education

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

17. to declare the following items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A.18A:18A-45, as follows: (Items to be sold on govdeals.com or a similar type of online service)

ITEM	SERIAL NUMBER	LOCATION
1 black pull down screen	None	MIDS
4 4'X4' chalkboards	None	MIDS
1 3M #905 overhead projector	886611	MIDS
1 3M #905 overhead projector	926646	MIDS
1 3M #905 overhead projector	925464	MIDS
11 Apollo white screens	None	MIDS
1 Delfield Aluminum Cart	D022477	MIDS
1 1999 Blue Bird TC 1000 Bus	#122 VIV 1BAHBCSA3XF089651	TRANS
9 HP Laserjet cartridges	400-4050 27X	VMMS
1 HP Laserjet cartridge	C0723A Magenta	VMMS
3 HP Laserjet cartridges	1100-3200-92A C409A	VMMS
3 HP Laserjet cartridges	12A	VMMS
1 HP Laserjet cartridge	4600-4610-4650-C97221 Yellow	VMMS
8 Dell cartridges	5210n & 5310n Black	VMMS
2 Sharp cartridges	F0-29NJ Black	VMMS
25 broken student desks	None	BMHS
1 broken HP Compaq Laptop	CND6181MHG PZ076UZABA	VMMS

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

ITEM	SERIAL NUMBER	LOCATION
1 broken Dell CPU	3TF2Q31	VMMS
1 broken Dell CPU	0FY5821	VMMS
1 broken HP Printer	SNUSJNH0943	VMMS
1 broken Dynavox AAC Device	DM815562	VMES
1 broken Dynavox AAC Device	DM815562	VMES
1 broken Dynavox AAC Device	DM811869	VMES
1 HP Laserjet printer	8150N JPBLM859928	HR

- 18. to approve a contract with Woodlake Country Club for the 2013 Junior Prom for Brick Township High School, as attached**

- 19. to approve a contract for an incoming tuition student, as attached**

- 20. to approve contracts for Out-of-District student placements, as attached**

- 21. to ratify contracts for Out-of-District student placements, as attached**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

22. to approve a Resolution for School Psychological Case Management Services for the 2012-2013 School Year, as follows:

RESOLUTION - SCHOOL PSYCHOLOGIST CASE MANAGEMENT SERVICES

WHEREAS, there exists a need for School Psychologist Case Management Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Annette Vicari Appleheimer, PsyD, 1101 Richmond Avenue, Suite 104, Pt. Pleasant Beach, NJ 08742 be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated April 28, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as follows:
\$60/hour/320 hours/Not to exceed \$19,200.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

23. to approve a Resolution for Architectural Services for the 2012-2013 School Year, as follows:

RESOLUTION - ARCHITECTURAL SERVICES

WHEREAS, there exists a need for Architectural Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That DRG, Design Resources Group, Architects, AIA, 371 Hoes Lane, Suite 301, Piscataway, NJ 08854, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated November 4, 2010 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be in accordance with the letter of intent submitted with the response to the Request for Proposal dated November 4, 2010.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

24. to approve a Resolution for a Broker of Health Insurance Services for the 2012-2013 School Year, as follows:

RESOLUTION - BROKER OF HEALTH INSURANCE SERVICES

WHEREAS, there exists a need for a broker of Health Insurance Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Conner Srong, 40 Lake Center Executive Path, 401 Route 73 North, PO Box 989, Marlton, NJ 08053, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated March 16, 2010 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the letter of April 21, 2010 part of their negotiated proposal.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

25. to approve a Resolution for School Social Worker Case Management Services for the 2012-2013 School Year, as follows:

RESOLUTION - SCHOOL SOCIAL WORKER CASE MANAGEMENT SERVICES

WHEREAS, there exists a need for School Social Worker Case Management Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Maureen Saporito Consultants, 835 South Drive, Brick, NJ 08724, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated April 28, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as follows:
\$60/hour/480 hours/Not to exceed \$28,800.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

26. to approve Cambridge Education Services to provide Student Test Preparation Services for the 2012-2013 School Year, in accordance with their submitted response to the Request for Proposal dated July 12, 2011, as follows:

SAT Preparation Program	\$475/student (paid by student)
Scholarship for Free & Reduced	\$199/student
College Seminar	Free
Practice Test Session	Free
Information Session for Teachers	Free
College Admissions Library	Free

27. to approve Advantage 3, to provide Asset Identification/Marketing/Advertising Services for the 2012-2013 School Year in accordance with the Middlesex Regional Educational Services Commission RFP, as follows:

Revenue Share Brick Township BOE	Revenue Share MRESC	Revenue Share Advantage 3
80%	2%	18%

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

28. to approve a Resolution for Audiological Services for the 2012-2013 School Year, as follows:

RESOLUTION - AUDIOLOGICAL SERVICES

WHEREAS, there exists a need for Audiological Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That New Jersey Hearing Health Center, 1673 Route 88 West, Brick, NJ 08724, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated May 3, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as follows:
\$140/hour/200 hours/Not to exceed \$28,000.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

29. to approve a Resolution for Conductive Educator Services for the 2012-2013 School Year, as follows:

RESOLUTION - CONDUCTIVE EDUCATOR SERVICES

WHEREAS, there exists a need for Conductive Educator Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Step by Step Conductive Education, LLC, PO Box 1657, Cranford, NJ 07027, be and is hereby be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated May 11, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as follows:
\$55 per hour/1,800 hours/Not to exceed \$99,000.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

30. to approve a Resolution for Broker of Property and Casualty Insurance Services for the 2012-2013 School Year, as follows:

RESOLUTION - BROKER OF PROPERTY AND CASUALTY INSURANCE SERVICES

WHEREAS, there exists a need for a Broker of Property and Casualty Insurance Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Boynton & Boynton, 21 Cedar Avenue, Fair Haven, NJ 07704, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated May 10, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as attached:
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

31. to approve a Resolution for Pediatric Neurologist Services for the 2012-2013 School Year, as follows:

RESOLUTION - PEDIATRIC NEUROLOGIST SERVICES

WHEREAS, there exists a need for Pediatric Neurologist Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Meridian Pediatric Associates, 81 Davis Avenue, Suite 4, Neptune, NJ 07753, be and is hereby appointed to said position.
2. This appointment is made in accordance with the Request for Proposal dated August 2, 2011, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.
3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.
4. The fee for services shall be as per the negotiated proposal, as follows:
\$175 per evaluation/150 evaluations/Not to exceed \$26,250.
5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.
6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.
7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

32. to approve a Resolution for the Related Services of Occupational Therapy, Physical Therapy and Speech Therapy for the 2012-2013 School Year, as follows:

**RESOLUTION - RELATED SERVICES
OCCUPATIONAL THERAPIST, PHYSICAL THERAPIST, SPEECH THERAPIST**

WHEREAS, there exists a need for Occupational Therapist, Physical Therapist and Speech Therapist Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5a(1) states that the Board of Education shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education, and

WHEREAS, 6A:23A-5.2(a)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW THEREFORE BE IT RESOLVED by the Brick Township Board of Education, as follows:

1. That Advance Education Advisement Corporation, 464 Penn Avenue North, Forked River, NJ 08731, be and is hereby appointed to said position.

2. This appointment is made in accordance with the Request for Proposal dated April 13, 2011 as a Professional Service under the provisions of the Local Public Contract Law because the services are to be performed by a recognized professional, licensed and regulated by law and meets the requirements of N.J.S.A.18A:18A-5.

3. This appointment is made in a Fair and Open process in accordance with N.J.S.A.19:44A-20.26.

4. The fee for services shall be as per the negotiated proposal, as follows:

Occupational Therapist	\$70.50/hour	300 hours	Not to exceed \$21,150
Physical Therapist	\$80.50/hour	300 hours	Not to exceed \$24,150
Speech Therapist	\$70.50/hour	720 hours	Not to exceed \$50,760

5. The duration of the appointment shall be from July 1, 2012 through June 30, 2013.

6. A copy of the Resolution shall be published in the Asbury Park Press as required by law within ten (10) days after its passage.

7. A copy of this Resolution, together with a copy of the proposal shall remain on file and be available for inspection.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

- 33. to approve the 2012-2013 District Tax Levy Receipt Schedule, as attached**
- 34. to ratify a contact with Monmouth Ocean Educational Services Commission (M-OESC) for nursing services, as attached**
- 35. to ratify a Transportation Contract in the amount of \$11,475 with Trans Ed, Inc. as attached**
- 36. to approve Petty Cash in the amount of \$250 for the Facilities Department with the check being made payable to Robert Vogel**
- 37. to ratify a revised agreement with Health Vending Machine Placement & Operations, as attached:**
- 38. to approve an agreement between the Brick Township Board of Education and the Brick Township Municipal Utilities Authority for Shared Services with regard to Fiber Optic Cable, as follows as attached**
- 39. to approve the Stipulation of Settlement with Patterson Mechanical, as attached**
- 40. to approve a contract with All Access Entertainment for DJ Services for the BTHS Junior Prom May 18, 2012, as attached**
- 41. to accept the donation of an electronic outdoor sign to Lake Riviera Middle School, valued at \$15,850, from the Lake Riviera Middle School Student Council**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

HUMAN RESOURCES ITEMS 1 THROUGH 24

Mr. Hrycenko presented Human Resources items 1 through 24 for approval.

Motion: Mr. Campbell

Second: Ms. Suter

Questions/Comments from the Board or public: A member of the public asked how many Assistant Principals are assigned to BMHS.

On the motion made by Mr. Campbell, seconded by Ms. Suter, the Board of Education approved entering Human Resources items 1 through 24 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

1. **to approve employment of Substitutes, as attached**

2. **to accept, with regret, retirements, as follows:**

NAME	SCHOOL/TITLE	EFFECTIVE	BRICK EXPERIENCE
Cuviello, Frank	PLC/Custodial Worker	06/01/12	23 Years
Butler, Valerie	PLC/Kindergarten	07/01/12	23 Years 5 Months
Miktus, Linda	Trans/School Bus Attendant	07/01/12	19 Years 5 Months
Givens, James	Trans/School Bus Driver	01/01/13	17 Years 4 Months
Nolan, Margaret	VMMS/Teachers Aide	01/01/13	16 Years 11 Months

3. **to ratify a resignation, as follows:**

NAME	SCHOOL/TITLE	EFFECTIVE	BRICK EXPERIENCE
Zabriski, Mary Ellen	LRMS/Food Service Worker	05/16/12	11 Years 8 Months

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

4. **to ratify termination of JB, effective 2/3/12**

5. **to approve leaves of absence, as follows:**

NAME	SCHOOL/TITLE	TYPE OF LEAVE	EFFECTIVE	PAY/BENEFITS
Limaldi, Brenda	VMES/ Visual & Performing Arts	FMLA	05/28/12- 06/05/12	W/O Pay, W/Benefits
Tiedemann, Jennine	EHY/Grade 2	FMLA	06/06/12- 06/30/12	W/O Pay, W/Benefits
Jacobs, Katherine	LRMS/Social Worker	FMLA	09/04/12- 09/30/12	W/O Pay, W/Benefits
Johnstone, Lauren	MIDS/Grade 2	FMLA	09/11-12- 12/13/12	W/O Pay, W/Benefits
Nix, Jill	PLC/Speech	FMLA NJFLA	09/11/12- 10/31/12 11/01/12- 02/11/13	W/O Pay, W/Benefits W/O Pay, W/Benefits
Stapp, Faith	BMHS/English	FMLA	10/19/12- 12/06/12	W/O Pay, W/Benefits
Tirpack, Christina	EHY/Grade 4	FMLA	09/04/12- 12/06/12	W/O Pay, W/Benefits
Harzer, Judith	BMHS/Art	LOA	05/25/2012 (one day)	W/O Pay, W/Benefits
Krieger, Theresa	VMMS/ICS	LOA	05/31/12- 06/30/12	W/O Pay, W/O Benefits

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

6. to ratify leaves of absence, as follows:

NAME	SCHOOL/TITLE	TYPE OF LEAVE	EFFECTIVE	PAY/BENEFITS
Gilsenan, Jill	TRANS/ School Bus Attendant	FMLA LOA	05/01/12- 06/05/12 06/06/12- 06/30/12	W/O Pay, W/Benefits W/O Pay, W/Benefits
DeRosa, Peter	CAFE/ Truck Driver	FMLA	05/10/12- 05/25/12	W/O Pay, W/Benefits
Kenney, Tracy	TRANS/ School Bus Driver	LOA	03/27/12 – ½ day 04/17/12 – 1/2 day 05/17/12 – 1 day	W/O Pay, W/Benefits
Diaz, Magda	PLC/Teacher's Aide/Community Liaison	LOA	05/09/12- 05/11/12	W/O Pay, W/Benefits
Small, Melissa	BTHS/World Language	FMLA	04/30/12 (one day)	W/O Pay, W/Benefits
Ferrari, Thomas	BMHS/ROTC	FMLA	04/03/12- 04/05/12	W/O Pay, W/Benefits
Peltier, Susan	Trans/School Bus Driver	LOA	05/02/12- 05/07/12	W/O Pay, W/O Benefits
Schoenfeld, Miriam	EEC/Speech	FMLA	05/07/12- 05/15/12	W/O Pay, W/Benefits

7. to rescind a leave of absence, as follows:

NAME	SCHOOL/TITLE	TYPE OF LEAVE
Hawkes, Michele	BTHS/Teachers Aide	FMLA 4/16/12-6/29/12

8. to approve employment for the 2011-2012 school year, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Conti, Tiffany 11-000-270-160-66-002	TRANS/ School Bus Driver 5 Hours	04/20/12- 06/30/12	\$13,401	\$2,808
Piccuirro, Timothy 11-000-261-109-64-000 11-000-263-109-64-000	Facilities/Groundskeeper/ Maintenance Repairer	05/21/12- 06/30/12	\$25,702	\$2,965

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

9. to approve employment for the 2012-2013 school year, as follows:

NAME/ACCOUNT NUMBER	SCHOOL/TITLE	EFFECTIVE	SALARY
Rettino-Mantone, Nina 11-000-213-104-03-000	BMHS/Substance Abuse Coordinator	09/01/12-06/30/13	MA/Step 4 \$54,711 Pending Negotiations
Cardin-Bussanich, Monica 11-140-100-101-16-000 11-140-100-101-10-000	BMHS/BTHS World Language	09/01/12-06/30/13	MA/Step 4 \$54,711 Pending Negotiations
Posch, Rebecca 11-140-100-101-10-000	BTHS/Math	09/01/12-06/30/13	BA/Step 1 \$51,396 Pending Certification Pending Negotiations
Larrabee, Peter 11-140-100-101-10-000	BTHS/Science	09/01/12-06/30/13	BA/Step 6 \$53,896 Pending Negotiations

10. to approve a change in title, as follows:

NAME/ACCOUNT NO	FROM	TO	EFFECTIVE	SALARY	PRO-RATA
Nedeau, Robert	Mechanic	Sr. Mechanic	05/20/12-06/30/12	\$28,089	\$3,241

11. to ratify changes in salary, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	Change	EFFECTIVE	PRO-RATA
Mathern, Valerie	MIDS/Custodian	\$525 Addition of Black Seal	03/16/12-06/30/12	\$152.76
Hankins, Kenneth	BMHS/Custodial Worker	\$320 Removal of Night Shift Differential	04/16/12-06/30/12	N/A

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

12. **to approve the removal of substitutes, as follows:**

NAME	TITLE	EFFECTIVE
Miktus, John	Substitute School Bus Driver	07/01/12
Quilty, Brian	Substitute Teacher/Substitute Teachers Aide	04/16/12

13. **to approve an intermittent leave of absence from May 18, 2012 through June 30, 2012 for John Frankowski, Jr (custodian), subject to the appointment of the Facilities Night Inspector, as attached**

14. **to approve tenured teaching staff for the 2012 - 2013 school year, pending negotiations, as attached**

15. **to ratify a change in a pro-rata, as follows:**

NAME/ACCOUNT NO	EFFECTIVE	FROM	TO
Wersinger, Nicole 11-120-100-101-33-000	02/09/12- 04/26/12	\$23,123	\$14,134

16. **to approve employment of Teacher's Aides for the 2012-2013 school year, pending negotiations, as attached**

17. **to approve employment for Summer Programs, pending negotiations, as attached**

18. **to approve staff transfers for the 2012-2013 school year, as attached**

19. **to ratify salaries as charged to Chapter 193 and the IDEA Federal Grant, in accordance with Generally Accepted Accounting Principles (GAAP) (AUDIT) for the 2011-2012 school year, as attached**

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

20. to ratify employment for homebound instruction for non-public school students, paid through Chapter 193, as follows:

NAME/ACCOUNT NUMBER	SCHOOL	EFFECTIVE	SALARY
Cooper, Marie	St. Dominic's	01/01/12-06/30/12	\$34 Per Hour
Briant, Susan	St. Dominic's	01/01/12-06/30/12	\$34 Per Hour

21. to approve summer employment for the Job Coach and Attendance Officer, as follows:

NAME/ACCOUNT NUMBER	TITLE	EFFECTIVE	SALARY
Novick, Darla 18-202-100-101-99-000	Job Coach	07/09/12-08/09/12	\$49 Per Hour 6 Hours Per Day not to exceed 10 days
Doyle, Cynthia 11-000-211-104-03-001	Attendance Officer	07/09/12-08/09/12	\$49 Per Hour not to exceed 60 hours

22. to ratify an extra teaching period, as follows:

NAME/ACCOUNT NO	SCHOOL	STIPEND	EFFECTIVE
Bach, Tamra 11-140-100-101-16-000	BMHS	\$4,000	2nd Semester
Middlemiss, Brent 11-140-100-101-16-000	BMHS	\$4,000	2nd Semester

23. to ratify employment to Schedule "C", as follows:

NAME/ACCOUNT NO	SCHOOL/ACTIVITY	STIPEND
Mullarkey, Jacqueline 11-402-100-101-47-025	VMMS Intramural Bowling	\$1,415
Elemendorf, Michael 11-402-100-101-45-020	LRMS Intramural Bowling	\$1,415

24. to approve an Interim Assistant Principal at BMHS, as follows:

NAME/ACCOUNT NO	SCHOOL/TITLE	EFFECTIVE	STIPEND
Kavanagh, Marianne 11-000-240-103-16-000	BMHS Interim Assistant Principal	05/18/12-06/14/12	\$50 Per Diem

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

SUPERINTENDENT'S REPORT

- **HIB Report**
Mr. Hrycenko reviewed the HIB Report for the period from 4/19 through 5/17
- **NJ ASK**
Mr. Hrycenko thanked Ms. Lorusso and Mr. Caravella who assisted with the NJ ASK makeup tests
- **High School Graduates**
Mr. Hrycenko offered congratulations and wished the graduates well in the next phase of life's journey

BOARD DISCUSSION

Mr. Edwards outlined the history of the District regarding Student Accident Insurance - either the purchase of it for students, or the providing of information so that the parents can purchase it themselves. It was definitely decided that the Policy needs to be exactly clear on the subject. He outlined his research of other districts, which ones provide it and what deductibles are involved. The cost to the District would be approximately \$300,000 and the coverage may duplicate what the family already has. After the discussion, Ms. Kight asked each Board Member to say how they felt on the issue:

Ms. Terebush	Not in favor of purchasing Student Accident Insurance
Mr. Campbell	Not in favor of purchasing Student Accident Insurance
Mr. Reid	Not in favor of purchasing and every athlete participating needs to purchase their own and sign off on it
Mr. Cuppari	No purchase of Student Accident Insurance
Ms. Suter	Agrees not to purchase Student Accident Insurance but wants the public and parents fully informed and have waivers signed by those not purchasing it on their own

There was no more Board Comment.

PUBLIC COMMENT

Mr. Nossin, an Attorney from the New Jersey Association of School Administrators, spoke on behalf of Ms. McConnell, who was not granted tenure at last month's meeting. He asked "why" and outlined Ms. McConnell's assets. They included her educational background, service to the District, exemplary record, stellar observations, positive attitude in the school, obtaining grants to bring in technology, popularity with parents and staff, and having been asked to be an adjunct professor at OCC. He asked the Board to reconsider their decision. Ms. Kight thanked him for his passionate speech and explained that there is a legal process which will be followed now and Ms. McConnell will have the opportunity for an informal meeting with the Board.

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

Many parents (one reading letter from her child) and three students spoke in support of Ms. McConnell some of the comments are as follows:

- change in the atmosphere in the school – giving examples of children who had difficulty going to school and now are enjoying it
- Some parents gave specific examples of hardships that were overcome with the help of Ms. McConnell
- Three principals in 5 years – no consistency
- One parent had a petition signed by 445 persons with 60 more in her car
- The air is lighter now because of Ms. McConnell
- Parents/citizens deserve respect – She has impacted many families' lives going above and beyond
- One grandmother, an education professor, indicated that Ms. McConnell is a tremendous asset

Two parents spoke in support of Patrick Dowling

- giving the Board the results of an online petition, a 41 page document with 880 signatures.
- gave the opinion that Mr. Dowling did not stand a chance in this District
- asking them to please give him his tenure

Various Audience members comments included:

- displeasure that the citizens did not speak first, before the attorney
- the word "stellar" is overused
- asked if other staff had not received tenure
- asked questions regarding Mr. Dowling's position as teacher and Coach
- contract with regard to the Union Rep who was put back in the classroom, how the Union rep is paid
- question regarding perfect attendance
- advice on the impropriety of using first names in this forum
- thank you to those who came out
- other administrators not recommended for tenure

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

IMPORTANT DATES

DATE	EVENT
Friday, May 18, 2012	Executive Session - Superintendent Interviews, 6:00 PM ADMIN
Friday, May 18, 2012	BMHS Junior Prom, 6:00 PM
Friday, May 18, 2012	BTHS Junior Prom, 7:00 PM
Saturday, May 19, 2012	Executive Session - Superintendent Interviews, 9:00 AM ADMIN
Wednesday, May 23, 2012	Executive Session - Superintendent Interviews, 6:00 PM ADMIN
Wednesday, May 23, 2012	BTHS Scholarship Award Ceremony, 7:00 PM
Monday, May 28, 2012	Memorial Day, Schools Closed
Wednesday, May 30, 2012	BMHS Scholarship Award Ceremony, 6:30 PM
Friday, June 1, 2012	BTHS Senior Ball, 7:00 PM
Friday, June 1, 2012	LRMS 8th Grade Dance, 6:00 PM
Friday June 8, 2012	VMMS 8th Grade Dance, 7:00 PM
Friday, June 8, 2012	BMHS Senior Ball, 6:00 PM
Tuesday, June 12, 2012	LRMS Promotion Ceremonies, 5:00 & 7:00 PM
Tuesday, June 12, 2012	VMMS Promotion Ceremony, 5:00 PM at BMHS
Wednesday, June 13, 2012	LRMS 8th Grade Awards Ceremony, 8:15 AM
Wednesday, June 13, 2012	VMMS 8th Grade Awards Ceremony, 8:00 AM
Wednesday, June 13, 2012	BTHS Commencement Ceremony, 4:00 PM
Wednesday, June 13, 2012	BMHS Commencement Ceremony, 6:15 PM

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES - REGULAR MEETING
MAY 17, 2012**

ADJOURNMENT

There being no further business before the Board, at 12:09 AM a motion was made by Mr. Reid, seconded by Mr. Cuppari, and with the following roll call vote, the Board of Education **adjourned** this meeting

Motion: Mr. Reid

Second: Mr. Campbell

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Absent
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

Respectfully submitted,

James W. Edwards, Jr. CPA
Business Administrator/
Board Secretary