

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
SPECIAL MEETING
DATE: MARCH 27, 2018**

Location/Time: 5:30 PM, Brick Professional Development Center
101 Hendrickson Avenue, Brick, NJ 08724

Present: Ms. Haffner (Arrived at 5:34PM), Ms. Clayton, Ms. Gagliardi, Ms. Pakala, Ms. Foster and Ms. Wohlrab

Absent: Mr. Lamela

Also present: Mr. Filippone, Acting Superintendent
Mr. Edwards, Business Administrator/Board Secretary
Ms. McNamara, Director of Curriculum & Instruction
Ms. Darymple, Director of Special Services
Mr. Ben Montenegro, Legal Counsel

Ms. Wohlrab opened the meeting with a salute to the flag, moment of silence and roll call.

OPEN PUBLIC MEETINGS ACT NOTICE

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

Ms. Wohlrab asked for a motion to enter into Executive Session at 5:33 PM, a motion was made by Ms. Pakala seconded by Ms. Gagliardi with the following roll call vote:

Ms. Haffner: Arrived at 5:34PM
Ms. Clayton: Yes
Ms. Gagliardi: Yes
Ms. Pakala: Yes
Mr. Lamela: Absent
Ms. Foster: Yes
Ms. Wohlrab: Yes

RESOLUTION TO ENTER CLOSED SESSION

WHEREAS, the Brick Township Board of Education("Board") has been formed pursuant to applicable New Jersey statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Brick Township School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12) permits the

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exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session, and

WHEREAS, the Board has found the action described below to be necessary and proper, **NOW, THEREFORE, BE IT RESOLVED** by the Board on March 27, 2018 that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The Session will be approximately 30 minutes and the general nature of the subject matter to be discussed is as follows:

Superintendent Contract Negotiations

3. It is anticipated at this time that the above stated subject matter will be made public if and when it is deemed to be in the public interest to do so and the need for confidentiality is no longer required by the Board.

Ms. Wohlrab asked for a motion to return to the Regular Meeting at 6:01 PM, a motion was made by Ms. Foster seconded by Ms. Gagliardi with the following roll call vote:

Ms. Haffner: Yes
Ms. Clayton: Yes
Ms. Gagliardi: Yes
Ms. Pakala: Yes
Mr. Lamela: Absent
Ms. Foster: Yes
Ms. Wohlrab: Yes

OPERATIONS ITEMS 1 THROUGH 4

Mr. Edwards presented Operations items 1 through 4 for approval.

Motion: Ms. Haffner

Second: Ms. Pakala

Comments from the Board or public: None

On the motion made by Ms. Haffner, seconded by Ms. Pakala, the Board of Education approved Operations items 1 through 4 with the following roll call vote:

Ms. Haffner: Yes
Ms. Clayton: Yes
Ms. Gagliardi: Yes
Ms. Pakala: Yes
Mr. Lamela: Absent
Ms. Foster: Yes
Ms. Wohlrab: Yes

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1. **To approve a Resolution for the Health Care Cost Adjustment for the 2018-2019 Budget Year, as follows:**
WHEREAS, in accordance with N.J.S.A. 18A:7F-38b a district can request use of Health Care Cost Adjustment only after it has fully exhausted all eligible statutory spending authority in the budget year; and
WHEREAS, Health Care Cost Adjustment from the earliest pre-budget year must be used before the amount from a more recent year;
NOW THEREFORE BE IT RESOLVED that the Brick Township Board of Education has the need to utilize the Health Care Cost Adjustment for the 2018-2019 Budget and that \$1,677,873 of the earliest pre-budget year unused Health Care Cost Adjustment spending authority shall be included in the 2018-2019 base budget, and
BE IT FURTHER RESOLVED that the need for the Health Care Cost Adjustment utilization must be completed by the end of the 2018-2019 budget year and cannot be deferred or incrementally completed over a longer period of time.

2. **To approve a Resolution for the use of Banked CAP for the 2018-2019 Budget Year, as follows:**
WHEREAS, in accordance with N.J.A.C. 6A:23A-10.1(b), a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year; and
WHEREAS, banked cap from the earliest pre-budget year must be used before the amount from a more recent year;
NOW THEREFORE BE IT RESOLVED that the Brick Township Board of Education has the need to utilize Banked Cap for the 2018-2019 Budget and that \$1,129,454 of the earliest pre-budget year unused Banked Cap spending authority shall be included in the 2018-2019 base budget, and
BE IT FURTHER RESOLVED that the need for the Banked Cap utilization must be completed by the end of the 2018-2019 budget year and cannot be deferred or incrementally completed over a longer period of time.

3. **BE IT RESOLVED** that the tentative budget be approved for the 2018-2019 school year and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and
BE IT FURTHER RESOLVED that a public hearing will be held at the Brick Professional Development Center on April 26, 2018 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2018-2019 school year.

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	GENERAL FUND	SPECIAL REVENUE	DEBIT SERVICE	TOTAL
2018-2019 TOTAL EXPENDITURES	\$149,127,858	\$3,783,934	\$2,234,334	\$155,146,126
LESS: ANTICIPATED REVENUES	\$41,866,535	\$3,783,934	\$237,528	\$45,887,997
TAXES TO BE RAISED	\$107,261,323	\$0	\$1,996,806	\$109,258,129

4. **WHEREAS**, the Brick Township Board of Education recognizes school staff and Board Members will incur travel/training expenses related to and within the scope of their current responsibilities and for travel/training that promotes the delivery of instruction or furthers the efficient operation of the school district; and
WHEREAS, N.J.A.C. 6A:23A et seq requires Board Members to receive the approval of these expenses by a majority of the full voting membership of the Board and Staff Members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and
WHEREAS, a Board of Education may establish for regular district business travel only, an annual school threshold of \$1, 500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and
NOW THEREFORE BE IT RESOLVED, the Board of Education approves all travel/training in compliance with N.J.A.C. 6A:23A et seq as being necessary and unavoidable; and
BE IT FURTHER RESOLVED, the Board of Education approves the tentative travel/training and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of \$124,513 for all Staff and Board Members.
Attachment #1

PUBLIC COMMENT: None
BOARD COMMENT: None

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ADJOURNMENT

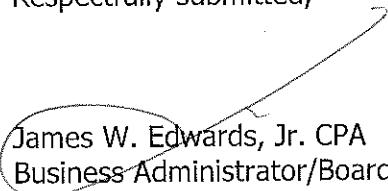
There being no further business before the Board, at 6:04 PM a motion was made by Ms. Clayton, seconded by Ms. Haffner, and with the following roll call vote, the Board of Education **adjourned** this meeting.

Motion: Ms. Clayton

Second: Ms. Haffner

Ms. Haffner: Yes
Ms. Clayton: Yes
Ms. Gagliardi: Yes
Ms. Pakala: Yes
Mr. Lamela: Absent
Ms. Foster: Yes
Ms. Wohlrab: Yes

Respectfully submitted,


James W. Edwards, Jr. CPA
Business Administrator/Board Secretary

Maximum Travel
2018-19 Proposed Budget

	Original Budget 2017-18	Expended to date 2017-18	Proposed
11-000-213-580-03-000-000 NURSES TRAVEL	400.00	95.41	400.00
11-000-219-580-99-000-000 CST TRAINING/TRAVEL	29,795.00	8,909.09	22,300.00
11-000-221-580-03-000-000 C&I TRAINING/TRAVEL	4,500.00	1,794.36	5,750.00
11-000-223-500-03-000-000 PROFESSIONAL DEVELOPMENT	9,600.00	3,679.00	51,100.00
11-000-230-580-01-000-000 SUPT-TRAINING/TRAVEL	1,500.00	278.98	3,000.00
11-000-230-580-03-000-000 TRAINING AND TRAVEL	2,000.00	440.18	0.00
11-000-230-585-00-000-000 BOARD-TRAINING,CONF,REG	3,600.00	3,570.32	4,100.00
11-000-251-580-00-000-000 Bus Office Training and Travel	4,870.00	5,158.70	6,853.00
11-000-251-580-01-000-000 HR TRAINING AND TRAVEL	1,000.00	424.69	1,500.00
11-000-261-580-64-000-000 MAINT-TRAINING/WORKSHOP	6,500.00	2,013.02	5,000.00
11-000-262-590-64-002-000 CUST-TRAINING & TUITION	7,120.00	1,228.75	7,100.00
11-000-270-580-66-001-000 TRANS. - TRAINING	2,000.00	2,380.20	3,000.00
11-190-100-580-10-002-020 BTHS/TCHR TRAIN/TRAVEL	450.00	75.21	0.00
11-190-100-580-95-802-000 TECH TRAVEL/TRAINING	1,000.00	376.95	1,000.00
11-190-100-580-95-803-000 TECH - TRAINING	8,800.00	5,599.56	9,000.00
11-402-100-580-44-000-020 BTHS ATHLETIC TRAVEL	1,425.00	518.71	1,350.00
11-402-100-580-45-000-043 LRMS ATHLETIC TRAVEL	0.00	23.34	100.00
11-402-100-580-46-000-025 BMHS ATHLETIC TRAVEL	3,000.00	658.73	2,960.00
	<u>87,560.00</u>	<u>37,225.20</u>	<u>124,513.00</u>