



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

March 8, 2011

Mr. Walter J. Hrycenko
Superintendent
Brick Township Public Schools
101 Hendrickson Avenue
Brick, NJ 08724-2599

Dear Mr. Hrycenko:

I am writing in response to your requested approval for budget modifications to your district's **FY 2011 Stewart B. McKinney-Vento Education of Homeless Children and Youth (Year 2 of 3) Grant, agreement #11000098**, submitted through the Electronic Web Enabled Grant (EWEG) system. Please be advised that the Office of Student Achievement and Accountability, in collaboration with the Office of Grants Management, has reviewed this request and is hereby granting approval for the changes proposed in your EWEG request.

Enclosed for your records please find the **amended FY 2011 Stewart B. McKinney-Vento Education of Homeless Children and Youth (Year 2 of 3) Continuation** grant agreement budget, expenditure report form, and applicable revised budget forms reflecting the approved budget modifications. Please refer to the revised budget in EWEG for the specific approved changes. In order to finalize this amendment, please provide a board resolution approving these budget line item changes as soon as possible. If you have any questions in regard to this matter, please contact me at (609) 777-1482.

Sincerely;

Alan Oleksiak
Grant Agreement Modification Officer
Application Control Center

RECEIVED

MAR 10 2011

SUPERINTENDENT
BRICK TOWNSHIP SCHOOLS

Enclosure

c: Danielle Anderson-Thomas
Patricia Shay
Central Files (29-0530)

2011

**NJ DEPARTMENT OF EDUCATION
BUDGET MODIFICATION REQUEST
WORKSHEET**

BRICK TWP

Agency Name: Stewart B. McKinney-Vento Education County / District Code: 29 0530

Agreement No. 10 BR13 H02
NGO#

NGO Title: _____

BUDGET CATEGORIES	OBJECT CODES	SECTION I: Approved Budget			SECTION II: Requested Change (+) or (-)			SECTION III: Revised Budget		
		STATE	FEDERAL	OTHER	STATE	FEDERAL	OTHER	STATE	FEDERAL	OTHER
INSTRUCTION										
Personal Services - Salaries	100-100		7203			-3791			3422	
Purchased Professional & Technical Services	100-300		70000			-55000			15000	
Other Purchased Services	100-500									
Supplies and Materials	100-600		10000			-6900			3100	
Other Objects	100-800									
SUBTOTAL INSTRUCTION			87203			-65681			21522	
SUPPORT SERVICES										
Personal Services - Salaries	200-100		136000			0			136000	
Personal Services - Employee Benefits	200-200		32600			-289			32316	
Purchased Professional & Technical Services	200-300		30000			-22960			7040	
Purchased Professional Education Services	200-320									
<i>Subgrant Cost Summary</i>										
Purchased Property Services	200-400		6000			0			6000	
Other Purchased Services	200-500		46191			92430			138622	
Travel	200-580									
Supplies and Materials	200-600		8000			-3500			4500	
Other Objects	200-800									
Indirect Costs	200-860									
SUBTOTAL - SUPPORT SERVICES			258791			65681			324478	
FACILITIES ACQUISITION & CONSTRUCTION SERVICES										
Buildings	400-720									
Instructional Equipment	400-731									
Non-instructional	400-732									
SUBTOTAL - FACILITIES										
TOTAL COST			346000			0			346000	
FOR STATE USE ONLY	<input type="checkbox"/> CHECK IF TYPE I MOD. - DOES NOT REQUIRE THIRD-LEVEL APPROVAL Signature: <u>Thomas J. Quinn</u> Date: <u>3/7/11</u> CMO Initials: _____									

**State of New Jersey
Department of Education**

**GRANT AGREEMENT
ADDITIONAL PROVISIONS**

Addendum (check if applicable)

(State Use Only)

10 - BR 13 - HQ 2
FY NGO # WKL

Agreement No. 11000098-01

1. Method of Payment

(16) Progress payments shall be made by the Department on the following basis:

OTHER

(17) Five percent (5%) of the total Grant amount XXX (2) will be withheld from the last scheduled payment.

Payment of 5% will be made upon receipt and approval of final fiscal and program performance reports as indicated below.

(18) Grantee's fiscal year ends on: _____
Mo. Day Yr.

2. Financial and Performance Reporting

(19) FISCAL REPORT

(20) PROGRAM/PERFORMANCE REPORT

DUE DATE Mo./Day/Yr.	Progress	Final	Other	DUE DATE Mo./Day/Yr.	Progress	Final	Other
	(3)	(4)	(5)		(3)	(4)	(5)
1. <u>12 / 31 / 10</u>	<u>XXX</u>	___	___	1. <u>12 / 31 / 10</u>	<u>XXX</u>	___	___
2. <u>04 / 29 / 11</u>	<u>XXX</u>	___	___	2. <u>04 / 29 / 11</u>	<u>XXX</u>	___	___
3. <u>07 / 29 / 11</u>	<u>XXX</u>	___	___	3. <u>07 / 29 / 11</u>	<u>XXX</u>	___	___
4. <u>12 / 01 / 11</u>	___	<u>XXX</u>	___	4. <u>12 / 01 / 11</u>	___	<u>XXX</u>	___
5. ___ / ___ / ___	___	___	___	5. ___ / ___ / ___	___	___	___
6. ___ / ___ / ___	___	___	___	6. ___ / ___ / ___	___	___	___
7. ___ / ___ / ___	___	___	___	7. ___ / ___ / ___	___	___	___
8. ___ / ___ / ___	___	___	___	8. ___ / ___ / ___	___	___	___
9. ___ / ___ / ___	___	___	___	9. ___ / ___ / ___	___	___	___
10. ___ / ___ / ___	___	___	___	10. ___ / ___ / ___	___	___	___
11. ___ / ___ / ___	___	___	___	11. ___ / ___ / ___	___	___	___
12. ___ / ___ / ___	___	___	___	12. ___ / ___ / ___	___	___	___

**New Jersey State Department of Education
GRANT AGREEMENT BUDGET**

(22) BRICK TWP
 Grantee Name
101 Hendrickson Avenue
 Address
Brick, NJ 08724-2599
 City State Zip
 (23) Stewart B. McKinney-Vento Education
 NGO Title

Check one:
 ORIGINAL
 or
 REVISION
 # 01

(State Use Only)

0 B R I C K H O 2
 F Y N G O # W K L
 Agreement No. 11000098-01

BUDGET CATEGORY	FUNCTION & OBJECT CODE	STATE (6)	FEDERAL (7)	OTHER (8)
INSTRUCTION				
Personal Services — Salaries	100-100		3,422	
Purchased Professional & Technical Services	100-300		15,000	
Other Purchased Services	100-500			
Supplies and Materials	100-600		3,100	
Other Objects	100-800			
SUBTOTAL — INSTRUCTION			21,522	
SUPPORT SERVICES				
Personal Services — Salaries	200-100		136,000	
Personal Services — Employee Benefits	200-200		32,316	
Purchased Professional & Technical Services	200-300		7,040	
Purchased Professional Education Services <i>Subgrant Cost Summary</i>	200-320			
Purchased Property Services	200-400		6,000	
Other Purchased Services	200-500		138,622	
Travel	200-580			
Supplies and Materials	200-600		4,500	
Other Objects	200-800			
Indirect Costs	200-860			
SUBTOTAL — SUPPORT SERVICES			324,478	
FACILITIES ACQUISITION & CONSTRUCTION SERVICES				
Buildings	400-720			
Instructional Equipment	400-731			
Non-Instructional Equipment	400-732			
SUBTOTAL — FACILITIES				
TOTAL COST*			346,000	

* Totals must equal "Source of Funds" amount(s) on page 1.

**New Jersey State Department of Education
EXPENDITURE REPORT**

Agreement No. 11000098-01

(24) BRICK TWP
 Grantee Name
101 Hendrickson Avenue
 Address
Brick, NJ 08724-2599
 City State Zip
 City Brick State NJ Zip 08724-2599
 (25) Stewart B. McKinney-Vento Education
 NGO Title

(27) Basis of Report
 FINAL REPORT (check if final) Cash
 Accrued Expenditures
 Other (Explain on separate sheet of paper)
 (26) Reporting Period: _____
 From _____ To _____

BUDGET CATEGORY	OBJ. CODE	(28) APPROVED BUDGET			(29) CUMULATIVE EXPENDITURES			
		State	Federal	Other	State	Federal	Other	Special Purpose
INSTRUCTION	100 Series							
Personal Services — Salaries	100		3,422					
Purchased Prof. & Tech Svcs.	300		15,000					
Other Purchased Services	500							
Supplies and Materials	600		3,100					
Other Objects	800							
SUBTOTAL — INSTRUCTION			21,522					
SUPPORT SERVICES	200 Series							
Personal Services — Salaries	100		136,000					
Personal Svcs.— Emp. Benefits	200		32,316					
Purchased Prof. & Tech Svcs.	300		7,040					
Purchased Prof. Ed. Svcs. Subgrant Cost Summary	320							
Purchased Property Services	400		6,000					
Other Purchased Services	500		138,622					
Travel	580							
Supplies and Materials	600		4,500					
Other Objects	800							
Indirect Costs	860							
SUBTOTAL— SUPPORT SERVICES			324,478					
FACILITIES ACQUISITION & CONSTRUCTION SERVICES	400 Series							
Buildings	720							
Instructional Equipment	731							
Non-Instructional Equipment	732							
SUBTOTAL — FACILITIES								
TOTAL COST			346,000					
LESS PROGRAM INCOME								
NET TOTAL COST			346,000					

This form must be used when submitting interim or final fiscal reports. The report must be signed by the grant recipient agency's chief fiscal officer.

I hereby certify that this report is true and correct to the best of my knowledge and that all expenditures reported herein have been in accordance with the terms and conditions of this grant agreement.

(30) PRINT NAME and TITLE _____ SIGNATURE _____ DATE _____
 DISTRIBUTION: WHITE—DOE Grants Management BLUE—Grantee GREEN—DOE Program Office PINK—DOE Budget Office CANARY—Grantee Project Director GOLDENROD—DOE TA

NJ DEPARTMENT OF EDUCATION BUDGET MODIFICATION REQUEST WORKSHEET

Agreement No. 11000078-01
 10 BR13 H02
 NGO# _____

BRICK TWP
 Agency Name Edward B. McKinney-Vento Education County / District Code: 29 0530
 NGO Title: _____

BUDGET CATEGORIES	OBJECT CODES	SECTION I: Approved Budget			SECTION II: Requested Change (+) or (-)			SECTION III: Revised Budget		
		STATE	FEDERAL	OTHER	STATE	FEDERAL	OTHER	STATE	FEDERAL	OTHER
INSTRUCTION										
Personal Services - Salaries	100-100		3,422							
Purchased Professional & Technical Services	100-300		15,000							
Other Purchased Services	100-500									
Supplies and Materials	100-600		3,100							
Other Objects	100-800									
SUBTOTAL INSTRUCTION			21,522							
SUPPORT SERVICES										
Personal Services - Salaries	200-100		136,000							
Personal Services - Employee Benefits	200-200		32,316							
Purchased Professional & Technical Services	200-300		7,040							
Purchased Professional Education Services	200-320									
<i>Subgrant Cost Summary</i>										
Purchased Property Services	200-400		6,000							
Other Purchased Services	200-500		139,622							
Travel	200-580									
Supplies and Materials	200-600		4,500							
Other Objects	200-800									
Indirect Costs	200-860									
SUBTOTAL - SUPPORT SERVICES			324,478							
FACILITIES ACQUISITION & CONSTRUCTION SERVICES										
Buildings	400-720									
Instructional Equipment	400-731									
Non-instructional	400-732									
SUBTOTAL - FACILITIES										
TOTAL COST			546,000							
FOR STATE USE ONLY	<input type="checkbox"/> CHECK IF TYPE I MOD. - DOES NOT REQUIRE THIRD-LEVEL APPROVAL CMO Initials _____									
	Signature: Third-Level Approval _____ Date _____									



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

EWEG
Electronic Web-Enabled Grant System

Applicant: 29 0530 BRICK TOWNSHIP Ocean County

McKinney

Application: 2010-2011 McKinney - 00-
Cycle: Amendment 1

Project Period: 9/1/2010 - 8/31/2011

Printer-Friendly
Click to Return to My To Do List
Click to Return to Application Select
Click to Return to Menu List / Sign Out

GA # 1100098

10-BR13-H02

Overview	Contacts	Allocations	Narrative	Budget	Upload	Assurances	Board Approval	Submit	Application History	Page Review Status	Comm
Salaries		Supplies			Other		Equipment			Budget Summary	

The application has been submitted. No more updates will be saved for the application.

Budget (Read Only)

Instructions

D. Expenditure Category	E. Function & Object Code	F. Program Costs	G. Admin Costs	H. Total (F + G)
Instruction				
Personal Services - Salaries	100-100	3422	0	3422
Purchased Prof. & Tech. Services	100-300	15000	0	15000
Purchased Prof. Ed Services	100-320	0	0	0
Purchased Property Services	100-400	0	0	0
Other Purchased Services	100-500	0	0	0
Travel	100-580	0	0	0
Supplies and Materials	100-600	3100	0	3100
Other Objects	100-800	0	0	0
SubTotal Instruction	0	21522	0	21522
Support Services				
Personal Services - Salaries	200-100	122400	13600	136000
Personal Services - Employee Benefits	200-200	29111	3205	32316
Purchased Prof. & Tech. Services	200-300	7040	0	7040
Purchased Prof. Ed Services	200-320	0	0	0
Purchased Property Services	200-400	5004	996	6000
Other Purchased Services	200-500	138622	0	138622
Travel	200-580	0	0	0
Supplies and Materials	200-600	4500	0	4500
Other Objects	200-800	0	0	0
Indirect Costs Approved Rate 0% Derived Rate 0%	200-860	0	0	0
SubTotal Support Services	0	306677	17801	324478
FAC ACQ & CONSTRUCTION SERV				
Buildings	400-720	0	0	0
Instructional Equipment	400-731	0	0	0
Non-Instructional Equipment	400-732	0	0	0
SubTotal FAC ACQ & CONSTRUCTION SERV	0	0	0	0
TOTAL PROJECT EXPENDITURES	0	328199	17801	346000

user ID: DAMIAN02000000

MOD SEQ # 0.1
MAR -- 2011



New Jersey Department of Education
Send Questions to: eweghelp@doe.state.nj.us

APPROVED

3-3-11 QED

Brick Township Public School



101 HENDRICKSON AVENUE
BRICK, NEW JERSEY 08724-2599
TELEPHONE (732) 785-3000

OFFICE OF THE SUPERINTENDENT

January 10, 2011

New Jersey Department of Education
Application Control Center
100 River View Executive Plaza
P.O. Box 500
Trenton, New Jersey 08625-0500

Re: Grant Agreement#: 11000098
Grantee Name: Brick Township (29-0530 SEQ#: 0)
NGO#: 10-BR13-H02
Program Title: Stewart B. McKinney-Vento Education of Homeless Children & Youth
Program (Year 2 of 3)

Dear Grant Administrator,

Please find a detailed budget modification as submitted by the Brick Township Public Schools through EWEG. The modification shall provide for increased homeless student excess cost of transportation to the identified school of origin or to the school that best meets the student's needs.

The current project underestimated the funds required for the excess cost of transportation to serve homeless students. This budget modification will enhance the ability for homeless students to be served at a school location that best meets the educational needs of the student.

Please find included in the EWEG budget modification amendment, the following:

- Budget Modification Request Worksheet - uploaded
- Narrative change justification - uploaded
- Grant amendment

This budget modification shall not change the nature of the original activities submitted for this McKinney-Vento Grant Project. This modification allows for an adjustment of funds for homeless student excess cost of transportation service.

Thank you for your cooperation in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Walter J. Hrycenko".

Walter J. Hrycenko
Superintendent

cc: Cindy Kinney, Project Director, McKinney-Vento
Alan F. Ferraro, Instructor/Director, McKinney-Vento
James Edwards, Business Administrator

Brick Township Public Schools
Budget Modification

NGO: 10-BR13-H02
TITLE: Stewart B. McKinney-Vento Education of Homeless Children & Youth
Program (Year 2 of 3)
GRANTEE: Brick Township Public School District
CODE: 29-0530
GRANT APPLICATION: 11000098
SUBMISSION DATE: January 11, 2011

<u>Budget Category</u>	<u>Reason</u>
<u>100-100</u> (Salaries)	<u>Decreased – (\$3,781)</u> School districts have provided remedial services reducing the need for tutoring service
<u>100-300</u> (Purchased Professional Services)	<u>Decreased – (\$55,000)</u> Student evaluation, counseling and referral services were provided through the developed network of the Children’s InterAgency Coordinating Council, reducing the need for grant funds
<u>100-600</u> (Supplies and Materials)	<u>Decreased – (\$6,900)</u> The project over anticipated the need for student supplies and materials as schools assisted in the delivery of same
<u>200-200</u> (Employee Benefits)	<u>Decreased – (\$289)</u> The reduction of direct student tutoring resulted in a decrease in employee benefits
<u>200-300</u> (Purchased Prof & Tech Services)	<u>Decreased – (\$22,960)</u> Contracted direct student evaluation, therapies, and support services were over anticipated based on agency intervention through the Children’s InterAgency Coordinating Council
<u>200-500</u> (Other purchased services)	<u>Increased + (\$92,430)</u> Additional <u>excess</u> cost of transportation funds were needed to assure that each student attended the district of best interest
<u>200-600</u> (Supplies & Materials)	<u>Decreased – (3,500)</u> Office supplies and materials were over anticipated and reduced

Training Administrative

Copier lease 12 month = \$6,000 (200-400)

(1) Copier (lease, \$500 a month)	\$5,000	\$1,000
Production of training materials and direct homeless student materials		

<u>TOTAL LEASE</u>	<u>\$5,000</u>	<u>\$1,000</u>
--------------------	----------------	----------------

Supplies 12 month = \$4,500 (200-600)

Training paper supplies, card stock, binding machine	\$3,000	
Training supplies – ring binders, folders, envelopes	\$1,500	

TOTAL SUPPLIES	<u>\$4,500</u>	
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Direct Emergent/extraordinary homeless youth <u>tutoring</u> (100-100)	\$ 3,422	
Benefits (200-200)	\$ 262	

Direct Emergent/extraordinary homeless school supplies (100-600)	\$3,100	
--	---------	--

Direct emergent homeless youth service (200-300)	\$7,040	
--	---------	--

Direct emergent homeless youth evaluation service
 Direct homeless youth referral services
 Direct homeless youth counseling

Direct Emergent/extraordinary homeless youth <u>tutoring</u> (100-300)	\$15,000	
--	----------	--

Emergent/extraordinary homeless youth (200-500)		
Direct transportation assistance	\$138,622	

Project yearly subtotal	\$328,194	\$17,806
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Percentage allocation	(94.9%)	(5.1%)
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TOTAL 12 MONTH PROJECT COST		\$346,000
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Budget Narrative: Second Year - Modification

Training **Administrative**

Personnel

Homeless Service Training Instructor (200-100)

12 month (1.0 FTE) = \$82,500

\$74,250

\$8,250

The Homeless Service Training Instructor will develop training programs, provide ongoing direct professional development and the training of district and identified school building liaisons in the Tri-county region. This position shall provide direct staff development service for schools and agency collaboration and intervention.

Time spent on this program will be 100%. Service distribution shall be - 90% on training and 10% on program management.

The position is budgeted for 12 months/4weeks vacation. At a minimum, this position requires a Masters Degree with an emphasis in Social Work, Educational Psychology, other related field and knowledge of school and agency service coordination.

Homeless Training Assistant (200-100)

12 month (1.0 FTE) = \$53,500

\$48,150

\$5,350

The Homeless Training Assistant will dedicate 100% of service time to this project and provide assistance in recruitment and training of liaisons. Development of PowerPoint training programs and technical word processing needs will be a responsibility of this position. Training presentations will be presented in cooperation with the Training Instructor. The training coordination of direct homeless youth school building service liaisons shall be provided through this position. The position is for a period of 12 months/4 weeks vacation. Service distribution shall be 90% on training and 10% on project management. Work experience in training program development and technical word processing skills required.

TOTAL PERSONNEL

\$122,400

\$13,600

Fringe Benefits 12 month = \$27,930 (200-200)

Benefits are calculated at a rate of 23.57% of annual salary as follows: FICA 7.65%, PERS (Public Employee Retirement System) 5%, Unemployment Compensation .42%, Disability 1.5% and Health Insurance 9%.

Homeless Service Training Instructor
(\$74,250 x .2357) - (\$8,250x .2357)

\$17,501

\$1,944

Homeless Training Assistant
(\$53,550 x .2357) - (\$5,950x .2357)

\$11,348

\$1,261

TOTAL FRINGE BENEFITS

\$28,849

\$3,205