

CHARGING OF SCHOOL MEALS

The Board of Education believes that proper nutrition is an integral part of the educational process. Therefore the desire of the Board of Education is to allow students in the elementary schools (Grade 5 and below) to charge a meal on the occasion when the student may have lost or forgotten his/her meal money. The Board of Education has implemented a prepayment system (Point of Sale) as a means for parents to provide funds for students so that meals may be purchased without the risk of lost or forgotten meal money.

The following procedures will be followed in all elementary school cafeterias when a charge is necessary:

- A. On the first occasion, the student will be served the meal of their choice.
- B. On the second and third occasions, the student will be served a cheese or tuna sandwich, fruit, vegetable, and white milk for lunch; or the breakfast of the day for breakfast.
- C. If charges have not been paid after the third charge, a letter will be mailed to the student's parents or guardians, followed by a phone call from the Food Service Department.
- D. Any further charges will only be allowed on a case-by-case basis as determined by the Director of Food and Nutrition Services and the Principal.

First Reading: July 13, 2011

Second Reading: