

# **POLICY**

**NO. 3542.43**

---

## **BRICK TOWNSHIP BOARD OF EDUCATION**

### **REFUND POLICY**

The Brick Township Board of Education allows students to put money on account for the purpose of purchasing meals and snacks provided under the Child Nutrition Program.

Pre-paid money is accepted in the form of cash, check, credit or debit card. Parents/guardians can sign up on [brickschools.org](http://brickschools.org) to set up payments via credit or debit card, and accounts can be monitored and automatically funded if the parent/guardian wishes. Pre-payments in the form of cash or check may be made directly to the cashier in a child's cafeteria.

Pre-payment of meals is strongly encouraged as this makes the lines during lunch and breakfast move much more quickly. It also can prevent money from being lost or stolen.

In the event a student is leaving the District or graduating, refunds will be granted if the amount remaining on the account is \$5.00 or over. In either case, the parent/guardian must send a request in writing for the refund. This request may be done via e-mail.

**First Reading:** August 18, 2011  
**Adopted:**