

STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B: CONTRACT INFORMATION FORM  
 PAGE 1 OF 17

Agency: Brick Township School District  
 Address: 101 Hendrickson Ave.

Brick, New Jersey 08724

Phone: 732-785-3000 ext. 1019

Chief Executive Officer: Walter Hrycenko

Prepared By: Alan Ferraro

Date: 2/24/2012

Agency Federal ID#: 21-6000220

Charities Registration #: \_\_\_\_\_

Non-Profit Agency  For-Profit Agency  Public Agency

Budget Period: 11/1/11 to 6/30/12 Agency Fiscal Year End: 6/30/12

Schedules Completed: 1 2 3 4 5 6

Cash Basis  Accrual Basis

Contracting Division	Contract #	Program Name	Reimbursable Ceiling	Type of Service	Contract Type	Payment Method	Division Contact Person	Provider Agency Contact Person and Telephone #
DCBHS	12HLQR	CIACC, DCF and Education	\$47,333	Professional Training	Public/Private network training	cash	Carmen Rolon-Henry	Brick Township School District Alan Ferraro 732-262- 2500 ext. 2803

Division Use Only

Contract # \_\_\_\_\_  
 Effective Dates \_\_\_\_\_ to \_\_\_\_\_  
 Division \_\_\_\_\_

Budget: I certify that the cost data used to prepare this contract budget is current, complete, and in accordance with the governing principles for determining costs.

Expenditure Report: I certify that the expenditures reported herein are current, accurate, and in accordance with the contract budget and the governing principles for determining costs.

\_\_\_\_\_  
 Agency Authorized Signatory

\_\_\_\_\_  
 Fiscal Officer

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STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B: CONTRACT EXPENSE SUMMARY  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
DATE PERIOD  
 PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY	1	2	3	4	5	6	7	8	9	10
	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
A. PERSONNEL	\$ 33,800	\$ 33,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. CONSULTANTS AND PROFESSIONAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C. MATERIALS AND SUPPLIES	\$ 11,053	\$ 11,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D. FACILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E. SPECIFIC ASSISTANCE TO CLIENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
F. OTHER	\$ 2,480	\$ 2,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G. GENERAL & ADMINISTRATIVE COST ALLOCATION	>>>>>>>>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H. TOTAL OPERATING COSTS	\$ 47,333	\$ 47,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I. EQUIPMENT (SCHEDULE 6)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J. TOTAL COST	\$ 47,333	\$ 47,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
K. LESS REVENUE (SCHEDULE 2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
L. NET COST	\$ 47,333	\$ 47,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M. PROFIT	\$ -									
N. REIMBURSABLE CEILING	\$ 47,333	\$ 47,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
O. UNITS OF SERVICE										
P. UNIT COST										

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STATE OF NEW JERSEY  
DEPARTMENT OF HUMAN SERVICES  
ANNEX B: CONTRACT EXPENSE DETAIL  
PERSONNEL  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATIC check  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
 PERIOD COVERED 11/1/11 to 6/30/12

A	BUDGET CATEGORY: PERSONNEL				1	2	3	4	5	6	7	8	9	10
	Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week	TOTAL								UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
1	Training Director / Alan Ferraro	1	Nov-11	35	\$ 14,000	\$ 14,000								
2	Assistant Trainer / Diane Des Jardins	2	Nov-11	35	\$ 12,000	\$ 12,000								
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23					\$ -									
					\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL(pg. 1)				\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	BUDGET CATEGORY A: EMPLOYEE SUBTOTAL				\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B: CONTRACT EXPENSE DETAIL  
A. PERSONNEL (FRINGE)  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY- A. PERSONNEL-- FRINGE											
		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
Alan F. Ferraro (1)	District 30% annual salary basis	\$ 4,200	\$ 4,200								
Diane Des Jardins (2)	District 30% annual salary basis	\$ 3,600	\$ 3,600								
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<b>FRINGE SUBTOTAL</b>		\$ 7,800	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>BUDGET CATEGORY A. PERSONNEL TOTAL</b>		\$ 33,800	\$ 33,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B: CONTRACT EXPENSE DETAIL  
 B. CONSULTANTS AND PROFESSIONAL FEES  
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Agency: Brick Township School District  
 Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY- B. CONSULTANTS AND PROFESSIONAL FEES		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
N/A		\$ -	\$ -								
		\$ -									
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BUDGET CATEGORY B. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B: CONTRACT EXPENSE DETAIL  
C. MATERIALS AND SUPPLIES  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY- C. MATERIALS AND SUPPLIES		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
Supplies		\$ 11,053	\$ 11,053					\$ -			
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BUDGET CATEGORY C. TOTAL		\$ 11,053	\$ 11,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B: CONTRACT EXPENSE DETAIL  
 D. FACILITY COSTS  
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Agency: Brick Township School District  
 Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY D. FACILITY COSTS		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
N/A		\$ -									
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BUDGET CATEGORY D. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B: CONTRACT EXPENSE DETAIL  
 E. SPECIFIC ASSISTANCE  
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Agency: Brick Township School District  
 Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY E. SPECIFIC ASSISTANCE TO CLIENTS		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
N/A		\$ -									
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BUDGET CATEGORY E. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
DEPARTMENT OF HUMAN SERVICES  
ANNEX B: CONTRACT EXPENSE DETAIL  
F. OTHER  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

BUDGET CATEGORY F. OTHER		1	2	3	4	5	6	7	8	9	10
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	0	0	0	0	0	0	0	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
Travel to provide Statewide training	District mileage reimbursement rate .31 per mile	\$ 2,480	\$ 2,480								
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SUBTOTAL(pg.1)		\$ 2,480	\$ 2,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B  
SCHEDULE 1-COST ALLOCATION DATA  
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Agency: Brick Township School District  
Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
 PERIOD COVERED

11/1/11 to 6/30/12

ALLOCATION BASE	1 TOTAL	2 0	3 0	4 0	5 0	6 0	7 0	8 0	9 UNALLOWABLE COSTS	10 GENERAL & ADMINISTRATIVE COSTS
N/A	\$ - 0%									
	\$ - 0%									
	\$ - 0%									
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STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B  
 SCHEDULE 2-REVENUE  
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Agency: Brick Township School District  
 Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
 PERIOD COVERED 11/1/11 to 6/30/12

DESCRIPTION									UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
	1 TOTAL	2 0	3 0	4 0	5 0	6 0	7 0	8 0		
N/A	\$ -									
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<b>Total K. Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Supporting documentation is required to substantiate the allocations.

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Agency: Brick Township School  
Contract#: 12HLQR

STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B  
SCHEDULE 3-APPLICABLE CREDITS  
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PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
PERIOD COVERED

11/1/11 to 6/30/12

#	DESCRIPTION OF CREDIT/INCOME	AMOUNT	TREATMENT (EXPENSE ITEM OR CATEGORY OFFSET)	EXPLANATORY NOTES
1	N/A			
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Agency: Brick Township School District  
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STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
ANNEX B  
SCHEDULE 4 - RELATED ORGANIZATION  
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PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
PERIOD COVERED

11/1/11 to 6/30/12

NAME OF RELATED ORGANIZATION	TYPES OF SERVICES, FACILITIES AND/OR SUPPLIES FURNISHED BY THE RELATED ORGANIZATION	EXPLAIN RELATIONSHIP	COST	NAME & COLUMN NUMBER OF PROGRAM/COMPONENT
N/A				

Agency: Brick Township School District  
 Contract#: 12HLQR

**STATE OF NEW JERSEY**  
**DEPARTMENT OF CHILDREN AND FAMILIES**  
**ANNEX B**  
**SCHEDULE 5 - DEPRECIATION/USE ALLOWANCE**  
**PAGE 16 OF 17**

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT

PERIOD COVERED 11/1/11 to 6/30/12

A DEPRECIABLE CAPITAL ASSET ITEMS	B ACQUISITION COST	C EXCLUSIONS	D ADJUSTED COST BASIS (COL B MINUS COL C)	E ACCUM. DEPREC. REPORTED ON FINANCIAL STATEMENTS	F NET BOOK VALUE (COL D MINUS COL E)	G ANNUAL DEPREC. REPORTED ON FINANCIAL STATEMENTS	H ANNUAL USE ALLOWANCE	I INTEREST EXPENSE	J ANNUAL DEPREC. & INTEREST EXPENSE (COL G + I)	K ALLOWABLE DEPREC. / USE ALLOWANCE
N/A			\$ -		\$ -				\$ -	
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STATE OF NEW JERSEY  
 DEPARTMENT OF CHILDREN AND FAMILIES  
 ANNEX B  
 SCHEDULE 6-COST OF EQUIPMENT  
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Agency: Brick Township School District  
 Contract#: 12HLQR

PURPOSE  
 BUDGET PREPARATION  
 MODIFICATION BUDGET  
 EXPENDITURE REPORT  
 PERIOD COVERED 11/1/11 to 6/30/12

TYPE & DESCRIPTION OF ITEM	BASIS OF ALLOCATION									UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS
		1	2	3	4	5	6	7	8		
		TOTAL	0	0	0	0	0	0	0		
N/A		\$ -									
		\$ -									
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<b>TOTAL OF EQUIPMENT</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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