

**MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**  
1660 Stelton Road  
Piscataway, NJ 08854

**RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION**

WHEREAS, the Brick Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Brick Township Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b. monthly billing and invoices;
  - c. computer print-outs of student lists for all routes coordinated by MRESC;
  - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - e. constant review and revision of routes;
  - f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the Brick Township Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Brick Township Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2011 and June 30, 2012 .

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

**AUTHORIZED SIGNATURES**

**MRESC**

**DISTRICT**

\_\_\_\_\_  
MRESC PRESIDENT                      DATE

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BOARD PRESIDENT                      DATE

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BOARD SECRETARY                      DATE

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BOARD SECRETARY                      DATE

\_\_\_\_\_  
COUNTY SUPERINTENDENT      DATE

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COUNTY SUPERINTENDENT      DATE

**BOARD PRESIDENT AND BOARD SECRETARY MUST SIGN RESOLUTION AND RETURN TO MRESC WITH A CERTIFIED COPY OF THE MINUTE EXTRACT APPROVING THE RESOLUTION.**

MRESC WILL RETURN A CONFIRMED COPY FOR YOUR RECORDS FOLLOWING SIGNING BY COUNTY SUPERINTENDENT.