



Brick Township Public Schools

Department of Special Services

224-260 Chambers Bridge Road
Brick, New Jersey 08723

Office: 732-785-3000 Opt. 3 Fax: 732-477-5837

Dr. Walter Uszenski, Superintendent

*Susan Russell, Director of Services
Donna Stump, Supervisor
Ann Marie Dayton, Supervisor*

October 16, 2014

THE EDUCATION ACADEMY
505 N. Main Street, Route 9
Lanoka Harbor, NJ 08734
FAX: 609-693-5454

RE: [REDACTED] (5458)

Dear Administrator:

Please be advised that the following student shall terminate instruction at your out-of-district facility as indicated below:

Student's Name: [REDACTED]
Last Date of Attendance: October 17, 2014

Please terminate all billing as appropriate concerning placement fees of these individuals. Please return all records to the Brick Township School District in care of the case manager(s).

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in cursive script that reads "Susan Russell".

Susan Russell
Director of Special Services

SR/as

c: School Principal
Child Study Team
Business Office (2)
Transportation
Guidance
K. Sundheimer – Special Services
Sally Jo Michaels – Special Services