



Brick Township Public Schools

Department of Special Services

224-260 Chambers Bridge Road
Brick, New Jersey 08723

Office: 732-785-3000 Opt. 3 Fax: 732-477-5837

Dr. Walter Uszenski, Superintendent

*Susan Russell, Director
Donna Stump, Supervisor
Ann Marie Dayton, Supervisor*

October 16, 2014

Woodcliff Academy
1345 Campus Parkway
Wall, NJ 07753

RE: [REDACTED] - 6039

Dear Administrator:

As you are aware the following student was terminated from your out-of-district facility as indicated below by:

Student's Name: [REDACTED]
Last Day of Attendance: October 10, 2014

We ask that you please terminate his tuition contract for the 2014-2015 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please return all records to the Brick Township School District in care of the case manager.

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in cursive script that reads "Susan Russell".

Susan Russell
Director of Special Services

SR/as

cc: School Principal
Child Study Team
Superintendent
Business Office
Transportation
Guidance
K. Sundheimer – Special Services
Sally Jo Michaels – Special Services