

# Brick Township Board of Education District Policy

**Students**

**Series 5000**

**School Attendance Areas / Assignment of Students**

**Policy 5117**

Date Adopted: June 17, 2004	Date Revised: December 17, 2015	Page 1 of 2
	Date Reviewed: 1 <sup>st</sup> Read 08 10 17	

The Brick Township Board of Education directs that the assignment of students to schools within the district be consistent with the best interests of students and the best use of district resources.

The board shall determine school attendance areas of the district and shall expect students within each attendance area to attend the school so designated.

The superintendent shall periodically review existing attendance areas and recommend to the board such changes as may be justified by:

- A. Considerations regarding the student safety during transportation and travel to and from school;
- B. Convenience of access to the schools; financial and administrative efficiency;
- C. The effectiveness of the instructional program; and
- D. A wholesome and educationally sound balance of student populations.

### Assignment of Students

In general, students shall attend the school located in the attendance area of their residence. The superintendent may assign a student to a school other than that designated by the attendance area when such an exception is justified by circumstances and/or is in the best interests of the student. Every effort will be made to continue a student in the same elementary school once the student has been enrolled in that elementary school. Students who are classified as disabled shall be assigned to appropriate programs in accordance with the recommendations of the child study team.

In addition, the superintendent will consider requests from parents/guardian to place their student in another district elementary school on a case by case basis. Requests may be granted when space is available and must be annually approved for continued approval. Students who complete their sophomore year at one of the high schools may continue at that particular high school should they move out of the attendance area for that high school, The transportation of the student to and from school other than their school of residence shall be the responsibility of the parent/guardian.

Parents will receive a written letter of approval or denial of waiver requests. Building principals will be notified of all decisions and the accommodations needed for requests that have been approved.

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The superintendent, in his or her judgment, shall assign an incoming transfer students to the school in their attendance area of their residence provided the district's school or class size requirements can accommodate the student's enrollment that will afford the student the most appropriate educational opportunity. The building principal may assign students in his/her school to grades, classes, and groups on the basis of the needs of the student as well as the sound administration of the school.

A parent of twins or higher order multiples enrolled in the same kindergarten through eighth (8<sup>th</sup>) grade level at the same school may request, in writing, the children be placed in the same classroom or in separate classrooms. The principal shall make the classroom placement requested (N.J.S.A. 18A:36-38.a1).

The written request must be submitted to the principal no later than fourteen (14) days after the first (1<sup>st</sup>) day of each school year. Parents of twins or higher order multiples enrolling after the school year commences shall request the classroom placement in writing no later than fourteen (14) days after the first (1<sup>st</sup>) day of attendance.

A principal may, after consultation with the students' parent and teachers at the end of the initial grading period, request the board make a different classroom placement determination for the twins or higher order multiples if the initial classroom placement is determined to be disruptive to any of the students in the class or classes, or if the principal concludes the initial placement does not sufficiently support the students' academic or social development. Upon receiving such request, the board shall make a final classroom placement determination (N.J.S.A. 18A:36-38.2b).

"Higher order multiples" means triplets, quadruplets, quintuplets, or larger group siblings born at one birth.

The parent shall be responsible for any additional student transportation costs that are incurred by the district as a result of providing the requested classroom placement. In the event one of the twins or higher order multiples receives special education services, the requested placement shall not be accommodated if the placement is inconsistent with a student's individualized education program.

Parents may appeal an attendance issue to the superintendent. Parents may appeal the superintendent's decision in writing to the board.

## Legal References

N.J.S.A. 18A:36-38 et seq. Classroom placement of twins and higher order multiples

N.J.A.C. 6A:7-1.7 Equity in school and classroom practices

N.J.A.C. 6A:32-10.5 Student assignment and credit