



Book	Policy Manual
Section	SERIES 3000 BUSINESS AND NONINSTRUCTIONAL OPERATIONS
Title	Security and Electronic Surveillance
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BRICK TOWNSHIP BOARD OF EDUCATION Policy

	Monitored
	Mandated
	Other Reasons

SECURITY AND ELECTRONIC SURVEILLANCE

Security

The security of the Brick Township Public School District buildings and grounds for protecting the safety of the students, staff and the school community is essential for creating an environment where student achievement can be fostered.

Security means all buildings shall be locked when not in use, and safe practices shall be employed in the use of electrical, plumbing, and heating equipment for protection from fire hazards and faulty equipment. The board requires close cooperation with local police and fire departments and with building inspectors.

An adequate key control system shall be established to control access to school buildings. Funds and valuable records shall be kept in a safe place and securely locked. The superintendent shall oversee the development of procedures to provide for the security of the students, the staff, and of school facilities and property.

Electronic Surveillance

The Brick Township Board of Education authorizes the use of electronic surveillance equipment in school buildings, on school property and on school buses to ensure the health, welfare, and safety of all staff, students, and visitors to district property and to safeguard district buildings, grounds, and equipment. The superintendent will approve appropriate locations for surveillance equipment.

The superintendent will notify staff and students, through staff and student handbooks or by other means that surveillance equipment may record school activity in school buildings, on school property and on school buses. The following statement shall be posted in a prominent, public place in buildings and on school grounds where electronic surveillance equipment may be used:

The Brick Township Board of Education authorizes the use of electronic surveillance monitoring devices in school buildings, on school grounds and on school buses. Therefore, all school buildings and school grounds within this school district may be monitored using such devices in accordance with board policy.

The content of the surveillance recordings may become a part of a student's educational record or of a staff member's personnel record. Content added to student and staff records shall be confidential according to law and board policies (see 4112.6/4212.6 Personnel Records, 5125 Student Records). Content related to disciplinary proceedings shall be subject to rules for all the forms of evidence. Surveillance footage used as evidence shall be permitted only when it is in a legitimate educational interest. The district will comply with all applicable state and federal laws related to record maintenance and retention.

Key Words

Security, Electronic Surveillance, Surveillance, Video Camera

Legal [N.J.S.A. 18A 11-1: General mandatory powers and duties](#)
 [N.J.A.C. 6A 16-5.1 School safety and security plans](#)
 [N.J.A.C. 6A 26-1.1 et seq. Educational Facilities](#)

Last Modified by Sandra Beyer on December 22, 2017