

Letter of Intent to Participate in the DRLAP Broadband Component E-Rate Consortium

School Organization Name: _____
County/District Code: _____

My school district (or vocational-technical school or school organization) intends to participate in the New Jersey Digital Readiness for Learning & Assessment Project (DRLAP) – Broadband Component. Specifically, this letter confirms the inclusion of our school organization in a consortium E-Rate procurement to purchase telecommunications services and Internet access services for New Jersey schools. The procurement document will be issued during the fall of 2017 for services to begin no earlier than July 2018.

I acknowledge that the procurement will be administered by the Educational Services Commission of New Jersey (ESCNJ- 1660 Stelton Road, Piscataway, NJ 08854) through a competitive contracting process to buy certain telecommunications services as specified on the Service Order Form which accompanies this letter. I understand that my school organization will be part of a purchasing consortium managed by the ESCNJ. I also understand that the purchasing consortium will make joint buying decisions to select the successful service providers through this procurement process on my behalf.

I authorize the ESCNJ listed above to submit FCC Form 470, FCC Form 471, and other E-Rate forms to the Schools and Library Division on behalf of the undersigned school district.

This letter does not bind my organization to purchase any services. However, it expresses my good-faith intent to participate in the procurement process and ultimately purchase services as part of a consortium in order to get the best value for my school telecommunications dollars.

Sincerely,

Printed Name: _____
Title: _____
Signature, Superintendent or Approved Designee: _____
Date: _____

Universal Service and Administrative Company E-Rate Letter of Agency

Organization Name: _____

County/District Code: _____

New Jersey Digital Readiness for Learning and Assessment E-Rate Consortium
Issuing Officer: Patrick Moran, Business Administrator
Educational Services Commission of New Jersey
1660 Stelton Road; Piscataway, NJ 08854

Re: Letter of Agency For Funding Years 2018 – 2022

This is to confirm our participation in the New Jersey Digital Readiness for Learning and Assessment (NJDRAP) E-rate Consortium, administered by the Educational Services Commission of New Jersey (ESCNJ), for the procurement of telecommunications services and Internet access. I hereby authorize ESCNJ to submit FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of my organization. I understand that, in submitting these forms on our behalf, you are making certifications for the organization. By signing this Letter of Agency, I make the following certifications:

I certify that all schools in our organization are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.

b) I certify that our organization has/have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.

c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).

d) I certify that our organization has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

f) I certify that I will retain required documents for a period of at least ten years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the Schools and Libraries (E-rate) Program.

g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entities covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entities covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.

i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to the NJDRLAP E-Rate Consortium administered by ESCNJ for E-rate submission is true.

Organization Name: _____

Signature: _____

Date: _____

Name: _____

Title: _____