



Brick Township Public Schools

Department of Special Services

101 Hendrickson Avenue
Brick, New Jersey 08724

Office: 732-785-3000 Opt. 3

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Dennis Filippone, Acting Superintendent

*Colleen Dalrymple, Director
Ann Marie Dayton, Supervisor
Rachel Gough, Supervisor*

December 22, 2017

East Mountain School
252 Route #601
Belle Mead, NJ 08502
Attn: Dr. Paul

RE: [REDACTED] 4055

Dear Administrator:

Please be advised that the following student shall terminate instruction at your out-of-district facility as indicated below

Student's Name: [REDACTED] #4055
Last Day of Attendance: 9/12/17

We ask that you please terminate his tuition contract for the 2017-2018 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please return all records to the Brick Township School District in care of the case manager.

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in blue ink that reads "Colleen Dalrymple".

Colleen Dalrymple
Director of Special Services

CD/kb

cc: Child Study Team
Superintendent Secretary
Business Office
Transportation
Guidance
Denise Wolff – Special Services
Sally Jo Michaels – Special Services