



# Brick Township Public Schools

## Department of Special Services

101 Hendrickson Avenue  
Brick, New Jersey 08724

Office: 732-785-3000 Opt. 3

Fax: 732-578-6537

*Sean Cranston, Acting Interim Superintendent*

*Kristen Hanson, Director  
Ann Marie Dayton, Supervisor  
Rachel Gough, Supervisor*

---

August 6, 2019

**Collier School**

160 Conover Road  
P O Box 300  
Wickatunk, NJ 07765

**RE:** [REDACTED]

Dear Administrator:

Please be advised that the following student shall terminate instruction at your out-of-district facility as indicated below

**Student's Name:** [REDACTED] #4600

We ask that you please terminate the tuition contract for the 2019-2020 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please return all records to the Brick Township School District in care of the case manager.

Thank you.  
Very truly yours,

A handwritten signature in blue ink that reads "Kristen Hanson".

Kristen Hanson  
Director of Special Services

KH/kb

cc: Child Study Team  
Superintendent Secretary  
Business Office  
Transportation  
Guidance  
Denise Wolff – Special Services  
Sally Jo Michaels – Special Services