

**BRICK TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
AUGUST 16, 2012**

Location/Time: 7:00 PM, Brick Township High School
346 Chambers Bridge Road, Brick, NJ 08723

Present: Mr. Campbell, Mr. Cuppari, Ms. Terebush, Mr. Reid,
Ms. Suter, Mr. Talty, and Ms. Kight

Also present: Mr. Hrycenko, Superintendent of Schools
Ms. Lorusso, Assistant Superintendent of Schools
Mr. Sahradnik, Legal Counsel
and Mr. Edwards, Business Administrator/Board Secretary

Ms. Kight opened the meeting with a salute to the flag, moment of silence and roll call.

OPEN PUBLIC MEETINGS ACT NOTICE

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

MINUTES:

1. Regular Meeting July 19, 2012
2. Executive Session July 19, 2012

Ms. Kight presented the minutes listed above for approval.

Motion: Ms. Suter

Second: Mr. Talty

Questions/Comments from the Board:

On the motion made by Ms. Suter, seconded by Mr. Talty, the Board of Education approved the above listed minutes with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Abstain
Ms. Kight	Yes

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CURRICULUM & INSTRUCTION ITEMS 1 THROUGH 4

Ms. Lorusso presented Curriculum & Instruction items 1 through 4 for approval.

Motion: Mr. Cuppari

Second: Mr. Talty

Questions/Comments from the Board or public:

On the motion made by Mr. Cuppari, seconded by Mr. Talty, the Board of Education approved Curriculum & Instruction items 1 through 4 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

1. to approve the Professional Development Plan

2. to accept reports of Field Trips, as attached

3. to approve placement of college students for Student Teaching, Field Experiences, Classroom Observations, Internships or Externships, as attached

4. to approve the submission of a grant application to Captain Planet Foundation in the amount of \$500 to be used for science instruction and promoting environmentally friendly behaviors for the Midstreams Elementary School.

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OPERATIONS ITEMS 1 THROUGH 31

Mr. Edwards presented Operations items 1 through 31, asking to table items 2, 3, 4 and 5

MOTION TO TABLE ITEMS 2, 3, 4 AND 5

Motion: Mr. Reid

Second: Mr. Campbell

On the motion made by Mr. Reid, seconded by Mr. Campbell, the Board of Education approved tabling Operations items 2, 3, 4, and 5

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes

OPERATIONS ITEMS 1 THROUGH 31, MINUS ITEMS 2, 3, 4, and 5

Motion: Mr. Reid

Second: Mr. Campbell

On the motion made by Mr. Reid, seconded by Mr. Campbell, the Board of Education approved Operations items 1 through 31, minus items 2, 3, 4 and 5 with the following roll call vote:

Mr. Cuppari	Yes, except abstain on item 15
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes, except abstain on item 15
Ms. Kight	Yes

1. to approve intra-budget transfers, as attached

6. to ratify Change Orders No. 1 and 2 for the Brick Memorial Track Project with Fiore Paving, as attached

7. to approve the payment of vouchers, as attached

8. to approve Change Orders Numbers Nos. 3 and 4 for the Brick Memorial High School Track Project with Fiore Paving, as attached

9. to approve the Use of School District Facilities Reports, as attached

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- 10. to approve an extension of time, at no cost to the Board of Education for Change Order Number 1 for the Brick Township High School Science Room renovations with Wallace Brothers, as attached**

- 11. to ratify Change Order Number 2 for the BTHS Science Abatement project with Lilach Corporation, as attached**

- 12. to approve Change Orders Number 2 and 3 for the BTHS Bleachers with Landsite Construction Company, as attached**

- 13. to approve a contract, AIA Document, with DRG, Design Resources Group Architects, for the Emma Havens Young Re-Roofing Project, as attached**

- 14. to approve Change Order No. 2 for the Brick Township High School Science Renovations with Wallace Brothers, as attached**

- 15. to ratify contracts for Out-of-District student placements, as attached**

- 16. to approve contracts for Out-of-District student placements, as attached**

- 17. to accept a donation of 12 iPads (valued at approximately \$6,000) from Mr. & Mrs. Kenneth Hullings to the Educational Enrichment Center**

- 18. to approve a contract with Tri-State Tours for Brick Memorial High School students, as attached**

- 19. to approve the application for a Sub Division project regarding a minor Sub Division for Laurelton School, as attached**

- 20. to approve a Shared Services Agreement with Lavallette Borough School District as attached**

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21. to approve a Non-Fair and Open Resolution for a Provider of Auditing Services, as follows:

RESOLUTION AUDITING SERVICES WILLIAM E. ANTONIDES & CO.
--

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, N.J.S.A.18A:18A-5 et seq. requires any contract in which the amount exceeds the bid threshold be awarded by the Board of Education by Resolution at a public meeting; and

WHEREAS, N.J.S.A.18A:18A-5 also states that Professional Services may be negotiated and awarded without public advertising for bids and bidding therefore; and

WHEREAS, 18A:18A-5.A(1) states that the Board of Education shall in each instance state supporting reasons for its action in the Resolution awarding each contract and shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the Resolution and contract are on file and available for public inspection in the Office of the Board of Education; and

WHEREAS, 6A:23A-5.2(A)4 states Professional Services contracts are to be issued in a deliberative and efficient manner such as through a Request for Proposal based on cost and other specified factors that ensures the District receives the highest quality services at a fair and competitive price,

NOW, THEREFORE, BE IT RESOLVED, by the Brick Township Board of Education, as follows:

- a. That William E. Antonides, Company, 506 Hooper Avenue, Suite B, Toms River, NJ 08753, be and is hereby appointed by the Brick Township Board of Education to said position.
- b. This appointment is made without competitive bidding as a Professional Services under the provisions of the local Public Contract Law because the services are to be performed by a recognized professional licensed and regulated by law and as a Non-Fair and Open contract in accordance with N.J.S.A.19A:44A-20.26.
- c. The fee for services shall be as per the negotiated proposal, as follows:

Audit	\$ 27,500
CAFR	\$ 2,500

d. The duration of the appointment shall be August 17, 2012 until completion and submission of the Audit.

e. A copy of the Resolution shall be published in the Asbury Park Press as required by law within (10) ten days after its passage.

f. A certified copy of this Resolution, together with a copy of the proposal, shall remain on file and be available for inspection.

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22. to declare the following items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A.18A:18A-45, as follows: (Items to be sold on govdeals.com or a similar type of online service) as attached

23. to approve a Resolution to withdraw funds from Capital Reserve for the BMHS Long Jump and Pole Vault, as follows:

RESOLUTION TRANSFERRING FUNDS FROM CAPITAL RESERVE FOR THE BRICK MEMORIAL HIGH SCHOOL LONG JUMP AND POLE VAULT PROJECT

WHEREAS, the Brick Township Board of Education has established a Capital Reserve Fund in accordance with 18A:21-2 and

WHEREAS, in accordance with 18A:21-4 and 6A:23A-14.1(h2) the Board of Education may transfer funds to facilities projects as determined in accordance with N.J.A.C.6A:26-3, and

WHEREAS, the Long Jump and Pole Vault project at Brick Memorial High School are in immediate repair, and

WHEREAS, \$155,000 is needed for the Brick Memorial Long Jump and Pole Vault Project,

BE IT RESOLVED that the Board of Education approves the advancement of this project and authorizes the transfer of funds as listed above from its Capital Reserve to fund this Project.

BE IT FURTHER RESOLVED, that the Board of Education authorizes DRG, Design Resources Group, Architect of Record, to work on behalf of the District with the New Jersey Department of Education to prepare all plans, specifications, drawing and bid-related documents for this project

24. to accept the 2012-2013 No Child Left Behind Act Consolidated Formula Subgrant and approve the submission of this Subgrant in the following amounts:

Title I Part A	\$ 1,031,713.00
Title II Part A	\$ 280,203.00
Title III	\$ 42,048.00

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25. to approve funding for Non-Public Schools for the 2012-2013 School Year, as follows:

	Textbooks	Nursing	Technology
Ocean Early Childhood Center	\$ 634.00	\$ 0	\$ 234.00
Saint Dominic School	\$ 28,843.00	\$ 37,257.00	\$ 9,906.00
Saint Paul's Christian School	\$ 4,703.00	\$ 6,527.00	\$ 1,736.00

26. to approve a Resolution regarding Cafeteria Products, as follows:

RESOLUTION CAFETERIA PRODUCTS
--

WHEREAS, the Brick Township board of Education awarded bids for Cafeteria products on June 22, 2012, and, **WHEREAS**, 18A:18A-42 permits a Board of Education to renew an existing contract provided the existing contract remains substantially unchanged and any increases in the contract cost over the three year period shall be no greater than a total of 20% over the initial cost; and

NOW, THEREFORE BE IT RESOLVED that the Brick Township Board of Education renew the following items for the 2012-2013 school year, as follows:

VENDOR	ITEM	COST
Jack & Jill Ice Cream Co. 101 Commerce Drive Moorestown, NJ 08057	Ice Cream Products	Same as last year \$30,818.00
Cream-O-Land Dairies, LLC 529 Cedar Lane Florence, NJ 08518	Milk Products	Same as last year \$201,423.06
Pechter's of Southern New Jersey 2 Surrey Lane Cinnaminson, NJ 08077	Bread Products	Same as last year \$151,971.50

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27. to approve the Resolution for a Revised Section 125 Plan in order to incorporate a Flexible Spending Account, in accordance with Chapter 78, as attached:

**RESOLUTION
SECTION 125 PLAN/
FLEXIBLE SPENDING ACCOUNT**

WHEREAS, The undersigned Administrator of the Brick Township Board of Education (the employer) hereby certifies that the following resolutions were duly adopted by the Employer on August 16, 2012, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective October 1, 2012, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Brick Township Board of Education are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Brick Township Board of Education shall act as soon as possible to notify the employees of the Brick Township Board of Education of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of

Brick Township Board of Education Flexible Benefits Plan as amended and restated and the Summary Plan Description approved and adopted in the foregoing resolutions.

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28. to approve the Resolution for the renewal of contracts for Cafeteria products for the 2012-2013, as follows:

RESOLUTION CAFETERIA CLEANING PRODUCTS

WHEREAS, the Brick Township Board of Education awarded the bid for Chemical and Cleaning Products on July 6, 2012, and

WHEREAS, 18A:18A-42 permits a Board of Education to renew an existing contract provided the existing contract remain substantially unchanged and any increases in the contract cost over the three year period shall be no greater than the total of 20% over the initial cost, and

NOW THEREFORE BE IT RESOLVED That the Brick Township Board of Education renew the following,

VENDOR	ITEM	COST
Ecolab 370 Wabasha Street North St Paul, MN 55102	Chemical & Cleaning Products	same as last year \$11,059.25

29. to approve a Resolution to award the bid for Cafeteria Paper and Cleaning Supplies for the 2012-2013 school year, as follows:

RESOLUTION CAFETERIA PAPER AND CLEANING PRODUCTS

WHEREAS, the bids were received and opened publicly and read aloud on August 2, 2012, and

WHEREAS, the results were reviewed and approved by the Business Administrator,

BE IT RESOLVED that the Board of Education award the bid for the Cafeteria Paper and Cleaning Supplies, as follows:

VENDOR	# ITEMS	BID AMOUNT
Penn Jersey Paper 9355 Blue Grass Road Philadelphia, PA 19114	Chemical & Cleaning Products	\$131,185.21

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30. to approve a Resolution to award the bid for Cafeteria Pizza for the 2012-2013 school year, as follows:

RESOLUTION CAFETERIA PIZZA PRODUCTS
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WHEREAS, the bids were received and opened publicly and read aloud on August 2, 2012, and

WHEREAS, the results were reviewed and approved by the Business Administrator,

BE IT RESOLVED that the Board of Education award the bid for the Cafeteria Pizza, as follows:

VENDOR	ITEM	AMOUNT
Domino's Pizza 36 Winding Way Mullica Hill, NJ 08062	Cafeteria Pizza	\$158,250

31. to ratify an agreement between the Brick Township Board of Education and the Ocean County PIC, Summer Employment Opportunity Program, as attached

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HUMAN RESOURCES ITEMS 1 THROUGH 22

Dr. Uszenski presented Human Resources items 1 through 22 for approval.

Motion: Mr. Campbell

Second: Mr. Talty

Questions/Comments from the Board or public:

On the motion made by Mr. Campbell, seconded by Mr. Talty, the Board of Education approved entering Human Resources items 1 through 22 with the following roll call vote:

Mr. Cuppari	Yes
Ms. Terebush	Yes
Mr. Talty	Yes
Mr. Campbell	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Kight	Yes, except abstain on item 1

1. to approve substitutes, as attached

2. to ratify a retirement, as follows:

NAME	SCHOOL	TITLE	EFFECTIVE	BRICK EXPERIENCE
Auriemma, Robert	BTHS	Social Studies	08/01/12	50 ears

3. to rescind employment, as follows:

NAME/ACCOUNT NUMBER	SCHOOL	TITLE
Lack, Mary 11-000-213-104-25-000	VMMS	School Nurse

4. to ratify the agreement between the Transport Workers Union and the Brick Township Board of Education

5. to ratify the agreement between the Brick Township Teachers Association and the Brick Township Board of Education

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6. to ratify a leave of absence, as follows:

NAME	SCHOOL/TITLE	TYPE OF LEAVE	EFFECTIVE	PAY/BENEFITS
Pokol, Scott	BMHS/Custodial Worker	Military	08/07/12- 08/24/12	W/Pay, W/Benefits

7. to approve a change in a leave of absence, as follows:

NAME	SCHOOL/TITLE	FROM	TO	PAY/BENEFITS
Pierce, Michele	BMHS/Math	FMLA 09/04/12- 11/26/12	FMLA 09/04/12- 11/30/12	W/O Pay, W/Benefits

8. to approve leaves of absence, as follows:

NAME	SCHOOL/TITLE	TYPE OF LEAVE	EFFECTIVE	PAY/BENEFITS
Cruz, Beatriz	EHY/Bilingual	FMLA NJFLA	10/30/12- 11/26/12 11/27/12- 01/22/13	W/O Pay, W/Benefits W/O Pay, W/Benefits
Friedman, Sara	HERB/OSB Speech	NJFLA	01/02/13- 01/30/13	W/O Pay, W/Benefits
Cohen, Gregory	Trans/School Bus Driver	Leave of Absence	09/13/12- 09/14/12	W/O Pay, W/Benefits
Corduan, Carol	LM/Teachers Aide	Leave of Absence	11/12/12- 11/14/12	W/O Pay, W/Benefits
Frankowski, John	Facilities/Night Inspector	Leave of Absence	10/15/12- 10/18/12	W/O Pay, W/Benefits
Garris, Arlene	VMES/Teachers Aide	Leave of Absence	10/30/12- 11/02/12	W/O Pay, W/Benefits
Sneyers, Henry	Trans/School Bus Driver	Leave of Absence	03/21/12- 03/22/12	W/O Pay, W/Benefits
Koziol, Carol	BTHS/Keyboarding Clk 3	FMLA	08/28/12- 09/07/12	W/O Pay, W/Benefits
Raimondo, Suzanne	EHY/LDTC	FMLA	09/04/12- 11/30/12	W/O Pay, W/Benefits
Schoenfeld, Miriam	EEC/Speech	FMLA	09/04/12- 10/10/12	W/O Pay, W/Benefits

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9. to approve changes in title, as follows:

NAME/ACCOUNT NUMBER	FROM	TO	EFFECTIVE	SALARY	PRO-RATA
Blair, Patricia	Food Service Worker/4 Hr	Sr Food Service Worker/5.5 Hr	09/01/12-06/30/13	\$14,553	n/a
Miller, Gary	Custodian/PA/EEC	Custodian/RA/EEC	08/20/12-06/30/13	No Change in Salary	n/a

10. to approve Department Heads, Unit and House Leaders for the 2012-2013 school year, as follows:

 DEPARTMENT HEADS/UNIT AND HOUSE LEADERS

11. to approve Sysops/Webmasters for the 2012-2013 school year, as follows:

 SYSOPS/WEBMASTERS 12-13

12. to approve a resignation to Schedule "C", as follows:

NAME	SCHOOL	ACTIVITY
McCarthy, Annie	BMHS	Assistant Soccer Coach/Girls

13. to approve volunteers to Schedule "C" & "D", as attached:

 VOLUNTEERS

14. to approve employment to Schedule "C" & "D", as attached:

 ADVISORS

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15. to ratify employment for summer painting work, 5 hrs per day, 4 days per week, as follows:

NAME/ACCOUNT NUMBER	TITLE	EFFECTIVE	SALARY PER HOUR
Testa, Fred 11-000-261-109-64-003	Lead Painter	07/02/12- 08/23/12	\$15.00
Gray, Randy 11-000-261-109-64-003	Painter	07/02/12- 08/30/12	\$13.46
Birmingham, Matthew 11-000-261-109-64-003	Painter	07/02/12- 08/30/12	\$13.46
Sasso, Hunter 11-000-261-109-64-003	Painter	07/02/12 08/30/12	\$13.46

16. to approve employment for the 2012-2013 school years, as attached

17. to approve staff transfers, as follows: UPDATED 8/14/12

18. to ratify changes in account numbers, as follows:

NAME	FROM	TO	EFFECTIVE	AMOUNT
Blessing, Ryan	11-000-240-104- 03-000	20-233-200-104- 03-002	07/01/12- 08/31/12	\$17,395.84
Brown, Christine	11-000-240-104- 03-000	20-233-200-104- 03-002	07/01/12- 08/31/12	\$17,395.84

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19. to approve an appointment for the 2012-2013 school year, as follows:

NAME/ACCOUNT NUMBER	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Blessing, Ryan 11-000-240-103-31-000	EHY/Assistant Principal	08/20/12- 06/30/13	\$104,937	\$92,256

20. to approve B.E.S.T and KWRAP staff for the 2012-2013 school year, as attached:

 **B.E.S.T. AND KWARP STAFF**

21. to approve employment for leave replacements, as follows:

NAME/ACCOUNT NUMBER	SCHOOL/TITLE	EFFECTIVE	SALARY	PRO-RATA
Salvaggione, Carol 11-000-218-104-10-000	BTHS/Guidance Counselor	09/04/12- 12/06/12	Step 1/MA Guide \$53,211	\$18,091
Santos, Michelle 11-120-100-101-34-000	MIDS/Grade 2	09/11/12- 12/13/12	Step 1/MA Guide \$53,211	\$18,091
Santa Maria, Robert 11-140-100-101-16-000	BMHS/English	10/19/12- 12/06/12	Step 1/BA Guide \$51,396	\$8,994
Nelson, Kelly 11-130-100-101-20-000	LRMS/Grade 6 LA/SS	09/04/12- 12/07/12	Step 1/BA Guide \$51,396	\$17,732
Gallagher, Rose 11-130-100-101-25-000	VMMS/Grade 6 MA/SCI	09/22/12- 11/16/12	Step 1/BA Guide \$51,396	\$10,279

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22. to approve employment to the McKinney-Vento Education of Homeless Children and Youth Grant and the State expansion McKinney-Vento Education of Homeless Children and Youth Grant, as follows:

NAME/ACCOUNT NUMBER	TITLE	EFFECTIVE	SALARY
Ferraro, Alan	Homeless Service Training Instructor	09/01/12-06/30/13	\$93,083
DesJardins, Diane	Homeless Training Assistant	09/01/12-06/30/13	\$65,917

SUPERINTENDENT'S REPORT

Dr. Uszenski thanked everyone in his first months of service indicating that we have a very dedicated staff.

BOARD COMMENT

Ms. Kight announced that the agenda will be released to the Board on Friday and the Public on the Monday before the meeting on Thursday.

Ms. Suter thanked the BTEA for a smooth negotiation process.

Mr. Talty thanked everyone involved with the TWU negotiations.

Mr. Edwards reported that the State has just released the State health Increases effective 1/1/13

PUBLIC COMMENT

Four audience members addressed the Board and public regarding:

- The pole vault project
- Curriculum
- The Lavallette Shared Services
- BTEA contract
- New hires insurance coverage
- Substitute Secretary taking minutes of the meeting

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IMPORTANT DATES

DATE	EVENT
September 3, 2012	Labor Day, Schools Closed
September 4, 2012	Staff Orientation
September 5, 2012	Schools Open, PreK - 12
September 20, 2012	Regular Meeting, BTHS, 7:00 PM
September 17, 2012	Rosh Hashanah, Schools Closed
September 26, 2012	Yom Kippur, Schools Closed

ADJOURNMENT

There being no further business before the Board, at 9:30 PM a motion was made by Mr. Campbell, seconded by Ms. Suter, and with a unanimous roll call vote, the Board of Education **adjourned** this meeting.

Respectfully submitted,

James W. Edwards, Jr. CPA
Business Administrator/
Board Secretary