

**BRICK TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
DATE: FEBRUARY 21, 2013**

**Location/Time:** 7:00 PM, Brick Township High School  
346 Chambers Bridge Road, Brick, NJ 08723

**Present:** Mr. Conti, Ms. Cusanelli, Mr. Reid, Mr. Pannucci, Ms. Suter, Mr. Talty, and Ms. Cantillo

**Also present:** Dr. Uszenski, Superintendent of Schools  
Mr. Hrycenko, Assistant Superintendent of Schools  
Mr. Sahradiuk, Legal Counsel  
and Mr. Edwards, Business Administrator/Board Secretary

Ms. Cantillo opened the meeting with a salute to the flag, moment of silence and roll call.

**OPEN PUBLIC MEETINGS ACT NOTICE**

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, official District website, Channel BT-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

**PRESENTATIONS:**

- Grant Awards –Teacher Recipients
- Assessment Software Product Recommendation- Jonathan Barresi
- Brick Memorial and Brick High School Student Representatives
- Demographer Presentation-Full Day Kindergarten

**MINUTES:**

1. January 31, 2013

Ms. Cantillo presented the minutes listed above for approval.

Motion: Mr. Pannucci

Second: Mr. Reid

Questions/Comments from the Board: None

On the motion made by Mr. Pannucci, seconded by Mr. Reid, the Board of Education approved the above listed minutes with the following roll call vote:

Mr. Talty	Yes
Mr. Conti	Yes
Mr. Ms. Cusanelli	Yes
Mr. Mr. Pannucci	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Cantillo	Yes

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**COMMITTEE REPORTS**

Communications & Public Engagement	Ms. Cusanelli
Curriculum & Instruction	Ms. Suter
Facilities	Mr. Reid
Finance	Mr. Reid
Human Resources	Mr. Talty

**CURRICULUM & INSTRUCTION ITEMS 1 THROUGH 5**

Mr. Hrycenko presented Curriculum & Instruction items 1 through 5 for approval.

Motion: Mr. Talty

Second: Ms. Cusanelli

Questions/Comments from the Board or public: None

On the motion made by Mr. Talty, seconded by Ms. Cusanelli, the Board of Education approved Curriculum & Instruction items 1 through 5 with the following roll call vote:

Mr. Talty	Yes
Mr. Conti	Yes
Ms. Cusanelli	Yes
Mr. Pannucci	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Cantillo	Yes

1. To approve Field Trips, as attached:
  
2. To approve Workshops, as required by the School District Accountability Act, as attached:

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3. To approve placements of college students for Student Teaching, Field Experiences, Classroom Observations, Internships or Externships, as attached:
  
4. To approve submission of a Grant Application to DonorsChoose.org for Emma Havens Young Elementary School for \$843.84 to purchase a Dell Optiplex Processor to enhance Literacy and Math Centers.
  
5. To revise the adoption of "Journeys" as the Elementary Literacy Program to include Grade 3.

**OPERATIONS ITEMS 1 THROUGH 24**

Mr. Edwards presented Operations items 1 through 24 for approval.

Motion: Mr. Conti

Second: Mr. Reid

Questions/Comments from the Board or public: Ms. Cusanelli questions #20 (Advantage 3), Mr. Edwards explains, Ms. Cusanelli questions if there is an out clause, Mr. Edwards explains and refers to Mr. Sahradnik. Mr. Talty questions #13 (Wallace Change order), Mr. Edwards and Mr. Sahradnik explain. Mr. Reid questions the budget and how it is similar to last years, Mr. Edwards explains. One public member comments of the increase in the professional services attachment, Mr. Edwards explains that it is mostly Special Ed driven and we are currently having an audit done of all of our special education programs. Also questions what will become of the Primary Learning Center, Dr. Uszenski explains.

On the motion made by Mr. Conti, seconded by Mr. Reid, the Board of Education approved Operations items 1 through 24 with the following roll call vote:

Mr. Talty	Yes
Mr. Conti	Yes
Ms. Cusanelli	Yes
Mr. Pannucci	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Cantillo	Yes

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1. To approve budget transfers, as attached:
  
2. To accept the Board Secretary's and Treasurer of School Monies Reports, as attached:
  
3. To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of January 31, 2013.
  
4. To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education, after review of the School Business Administrator/Board Secretary's and Treasurer of School Monies Reports as of January 31, 2013, and upon Consultation with appropriate School District Officials, certifies that no fund has been over-expended in violation of 6A:23A-16.10(b), and that sufficient funds are available to the District Board of Education's financial operations for the remainder of the school year.
  
5. To approve the payment of vouchers, as attached:
  
6. To approve the Use of School District Facilities Reports, as attached:
  
7. To identify the attached items surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A.18A:18A-45, (items to be sold on govdeals.com or a similar type of online service), as attached:

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8. To ratify contracts for Out of District Student Placements, as attached:
  
9. To ratify Transportation Jointures, as attached:
  
10. To ratify an agreement between the Brick Board of Education and EDF Trading North America, LLC for the purchase and sale of Renewable Energy Credits, as attached:
  
11. To accept a check in the amount of \$4,450 from the EEC/PLC Home and School Council for Educational Enrichment Center.
  
12. To accept a donation of AccuCut Templates valued at \$550 from the EEC/PLC Home and School Council for the Educational Enrichment Center.
  
13. To approve a Change Order, as attached:

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14. To approve a resolution to adopt the Tentative School District Budget for Fiscal Year 2013-2014 for submission to the Executive County Superintendent of Schools, as follows:

**BRICK TOWNSHIP BOARD OF EDUCATION  
2013-2014 TENTATIVE SCHOOL DISTRICT BUDGET RESOLUTION**

BE IT RESOLVED that the Brick Township Board of Education approve the Tentative School District Budget for the Fiscal Year 2013-2014 for submission to the Executive County Superintendent of Schools, as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$138,266,427	\$95,145,685
Total Special Revenue Fund	\$ 3,392,435	-
Total Debt Service Fund	\$ 3,036,161	\$2,511,945
	\$144,695,023	\$97,657,630

15. To approve the tentative 2013-2014 Maximum Travel as per N.J.A.C.6A:23A-7.3, as attached:

16. To approve the tentative maximum dollar limit to be spent on Public Relations Services and Purchase Professional Services in accordance with 6A:23A-5.2(a)1., as attached:

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17. To approve the tentative establishment of dollar thresholds for awards to recognize special accomplishments and establish a budget supported by general fund revenues for each category in accordance with 6A:23A-5.8, as attached:

18. To approve submission of an amendment to the 2012-2013 IDEA Grant to include carryover from the previous year:

PROGRAM	ORIGINAL ALLOCATION	CARRYOVER	REVISED ALLOCATION
IDEA Basic	\$2,613,197	\$50,416	\$2,663,613
IDEA	\$ 101,702	\$28,610	\$ 130,312

19. To approve submission of an amendment to the 2012-2013 NCLB Consolidated Grant to include carryover from the previous year:

PROGRAM	ORIGINAL ALLOCATION	CARRYOVER	REVISED ALLOCATION
Title I A	\$1,031,713	\$189,017	\$1,220,730
Title II A	\$ 280,203	\$ 91,881	\$ 372,084
Title III	\$ 42,048	\$ 7,721	\$ 49,769

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20. To approve Advantage 3, to provide Asset Identification Marketing/Advertising Services for the 2013-2014 School Year, in accordance with the Middlesex Regional Educational Services Commission RFP, as listed:

Revenue Share Brick Township BOE 80%	Revenue Share MRESC 2%	Revenue Share Advantage 3 18%
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21. To approve a Demography Plan for the implementation of Full Day Kindergarten, as presented by Ross Haber and Associates.

22. To approve an Agreement with Educational Data Solutions, Inc., as attached:

23. To recommend authorization for the Business Administrator/Qualified Purchasing Agent to utilize a competitive contracting process for a Workers Compensation Reserve Reviewer.

24. To recommend authorization for the Business Administrator/Qualified Purchasing Agent to utilize a competitive contracting process for solicitation of an Educational Consultant.



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**HUMAN RESOURCES ITEMS 1 THROUGH 18 (item 15 removed)**

Dr. Uszenski presented Human Resources items 1 through 18 (item 15 removed) for approval.

Motion: Ms. Cusanelli

Second: Mr. Conti

Questions/Comments from the Board or public: Mr. Talty questions #14 (Basic Skills distribution), Dr. Uszenski and Mr. Edwards explain.

On the motion made by Ms. Cusanelli, seconded by Mr. Conti, the Board of Education approved Operations items 1 through 18 (item 15 removed) with the following roll call vote:

Mr. Talty	Yes
Mr. Conti	Abstain on #5, Yes to all other items
Ms. Cusanelli	Yes
Mr. Pannucci	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Cantillo	Yes

1. To approve substitutes, as attached:

2. To accept, with regret, a retirement, as listed:

<b>NAME</b>	<b>SCHOOL/TITLE</b>	<b>EFFECTIVE</b>	<b>BRICK EXPERIENCE</b>
Veiga, Michael	LM/Custodial Worker	05/01/13	14 Years 9 Months

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3. To ratify Leaves of Absence, as listed:

<b>NAME</b>	<b>SCHOOL/TITLE</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE</b>	<b>PAY/BENEFITS</b>
Pypiak, Stacie	EHY/Speech	FMLA	02/11/13- 03/08/13	W/O Pay W/Benefits
Vassilatos, Regina	LM/Food Svc Wrker	Leave of Absence	02/18/13- 06/24/13	W/O Pay W/O Benefits

4. To approve Leaves of Absence, as listed:

<b>NAME</b>	<b>SCHOOL/TITLE</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE</b>	<b>PAY/BENEFITS</b>
Riccio, Bari	Trans/School Bus Driver/5 Hr	Leave of Absence	03/01/13- 03/04/13 (2 days)	W/O Pay W/O Benefits
Peterson, Crystal	Trans/School Bus Driver/5 Hr	Leave of Absence	03/07/13- 03/11/13 (3 days)	W/O Pay W/O Benefits
Green, Grace	DP/Grade 2	FMLA  NJFLA  Leave of Absence	05/13/13- <u>06/24/13</u> 09/01/13- <u>12/02/13</u> 12/03/13- 12/20/13	W/O Pay, <u>W/Benefits</u> W/O Pay, <u>W/Benefits</u> W/O Pay W/O Benefits
Esposito, Kristine	BTHS/English	FMLA	06/07/13- 06/24/13	W/O Pay, W/Benefits
Bulc, Ewa	BMHS/Custodial Wrkr	FMLA	03/08/13- 03/15/13	W/O Pay, W/Benefits

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5. To approve a change in a Leave of Absence, as listed:

<b>NAME</b>	<b>SCHOOL/TITLE</b>	<b>TYPE OF LEAVE</b>	<b>FROM</b>	<b>TO</b>	<b>PAY/BENEFITS</b>
Conti, Christine	BTHS/English	FMLA	04/11/13- 04/12/13	03/14/13- 03/18/13	W/O Pay, W/Benefits
		NJFLA	04/15/13- 05/10/13	03/19/13- 05/03/13	

6. To approve employment to Schedule "C", as attached:

7. To approve volunteers to Schedule "C", as attached:

8. To approve a change in employment, as listed:

<b>NAME/ACCOUNT NUMBER</b>	<b>SCHOOL/TITLE</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE</b>	<b>PRO-RATA</b>
11-000-270-107-66-000 Treacy, Jonathan	Trans/School Bus Attendant	\$23,203	\$19,469	03/01/13- 06/30/13	\$7,788

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9. To ratify changes in pro-rata, as listed:

<b>NAME</b>	<b>TITLE</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE</b>
Salsano, Cheryl	EHY/BSI	\$17,475	\$16,691	02/06/13- 05/10/13
Carlucci, Andrea	DP/Grade 1	\$26,469	\$26,726	01/28/13- 06/30/13

10. To ratify a transfer of staff, as listed:

<b>NAME</b>	<b>TITLE</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE</b>
Scatuorchio, Deborah	Teacher Aide	11-000-217-106- 30-000/DP	11-212-100- 106-36- 000/VMES	01/29/13- 06/30/13

11. To rescind employment of a leave replacement, previously approved on January 31, 2013, as listed:

<b>NAME/ACCOUNT NUMBER</b>	<b>SCHOOL/TITLE</b>	<b>EFFECTIVE</b>
Finelli, Melissa 11-130-100-101-25-000	VMMS/Health & Physical Education	02/01/13-04/30/13

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12. To approve tuition reimbursement for National Board Certification, as listed:

<b>NAME/ACCOUNT NUMBER</b>	<b>SCHOOL/TITLE</b>	<b>AMOUNT</b>
Gruber, Gayle 11-000-291-280-00-000	LRMS/Visual and Performing Arts	\$3,000

13. To approve employment for a leave replacement, as listed:

<b>NAME/ACCOUNT NUMBER</b>	<b>SCHOOL/TITLE</b>	<b>EFFECTIVE</b>	<b>SALARY</b>
Truisi, Valerie 11-130-100-101-25-000	VMMS/Health and Physical Education	02/22/13-04/30/13	\$12,239

14. To ratify a change in the distribution of salary based on Basic Skills Program preparation responsibilities for the period of 9/1/11 through 6/30/12, as listed:

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
62-990-100-101-03-000	11-230-100-101-20-000	\$5,510

15. REMOVED 2/21/13

16. To approve a transfer of staff, as listed:

<b>NAME</b>	<b>TITLE</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE</b>	<b>SALARY</b>
Lazzarini, Martin	Custodial Worker	VMES	EHY	02/22/13-06/30/13	No change in salary

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17. To approve employment for the 2013-2014 school year, as listed:

<b>NAME/ACCOUNT NUMBER</b>	<b>SCHOOL/TITLE</b>	<b>EFFECTIVE</b>	<b>SALARY</b>
Baio, James 11-000-252-104-95-000	Admin/Co-Manager of Information Technology	04/23/13-06/30/13	\$22,615

18. To approve a resignation, as listed: added 2/20/12

<b>NAME</b>	<b>SCHOOL/TITLE</b>	<b>EFFECTIVE</b>	<b>BRICK EXPERIENCE</b>
Brannick, Janet	Admin/Data Analyst	03/09/13	9 Years 4 Months

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**SUPERINTENDENT'S REPORT**

Dr. Uszenski reported on:

- Honeywell Instant Alert System
- Congratulations to Ms. Cathy Popp and Ms. Kathy Keough (First Grade Teachers at Drum Point Elementary) on being honored by Monmouth University's Mayor's Book Club

**BOARD COMMENT:** Ms. Cusanelli congratulates BMHS on the induction of the Nation Honor Society Members and Ms. Rivera and Ms. Smith on an excellent job. She also congratulates Mr. Conti on the birth of his daughter.

Mr. Pannucci also congratulates all of the National Honor Society inductees. He also congratulates the BMHS Wrestling team and Coach O'Conne on a job well done. He announces that the Chamber of Commerce recently honored Coach Auriemma.

Mr. Conti comments on the Honor Society Induction. He also comments on how excited he is to be a celebrity reader.

**PUBLIC COMMENTS:** One public member asks if full day kindergarten has been approved, Mr. Cantillo answers.

One Public member comments on the social studies books and programs, Dr. Uszenski answers. She also questioned if we have to remain in Civil Service, Mr. Sahradnik explains. Mr. Talty also responds that the Human Resources Committee is working very closely on any issues that are reported and they are investigated. She also questioned if our School Bus Drivers are getting paid more for the extra runs due to Super Storm Sandy, Mr. Edwards explains.

Another member of the Public congratulates the Board on the adoption of Full Day Kindergarten and also would like to make the public aware that the Chamber of Commerce offers scholarships and he will forward all information to Dr. Uszenski for distribution.

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**IMPORTANT DATES**

<b>DATE</b>	<b>EVENT</b>
MARCH 21, 2013	REGULAR BOARD MEETING
MARCH 25, 2013 THROUGH MARCH 29, 2013	SPRING RECESS

**ADJOURNMENT**

There being no further business before the Board, at 10:25 PM a motion was made by Mr. Pannucci, seconded by Ms. Cusanelli, and with the following roll call vote, the Board of Education adjourned this meeting.

Motion: Mr. Pannucci

Second: Ms. Cusanelli

Mr. Talty	Yes
Mr. Conti	Yes
Ms. Cusanelli	Yes
Mr. Pannucci	Yes
Ms. Suter	Yes
Mr. Reid	Yes
Ms. Cantillo	Yes

Respectfully submitted,



James W. Edwards, Jr. CPA  
Business Administrator/  
Board Secretary