

**BRICK TOWNSHIP BOARD OF EDUCATION  
MINUTES  
SPECIAL MEETING  
DATE: JULY 30, 2019**

**Location/Time:** 6:30 PM, Brick Professional Development Center  
101 Hendrickson Avenue, Brick, NJ 08724

**Present:** Ms. Haffner, Ms. Clayton, Ms. Gagliardi, Ms. Pakala, Ms. Siebert  
and Ms. Wohlrab (Arrived at 6:33 PM)

**Absent:** Ms. Foster

**Also present:** Mr. Dalton, Superintendent  
Mr. Edwards, Business Administrator/Board Secretary  
Ms. McNamara, Director of Planning, Research & Evaluation  
Dr. Anderson, Director of Curriculum & Instruction  
Mr. Ben Montenegro, Legal Counsel

Ms. Gagliardi opened the meeting with roll call.

**OPEN PUBLIC MEETINGS ACT NOTICE**

Mr. Edwards announced: "The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon." In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be posted on the Administration Office bulletin board, the official District website and Channel BTV-20, and sent to the Asbury Park Press and Municipal Clerk's Office.

Ms. Wohlrab asked for a motion to enter into Executive Session at 6:34 PM, a motion was made by Ms. Haffner seconded by Ms. Siebert with the following roll call vote:

Ms. Haffner: Yes  
Ms. Clayton: Yes  
Ms. Gagliardi: Yes  
Ms. Pakala: Yes  
Ms. Foster: Absent  
Ms. Siebert: Yes  
Ms. Wohlrab: Yes

**RESOLUTION TO ENTER CLOSED SESSION**

**WHEREAS**, the Brick Township Board of Education("Board") has been formed pursuant to applicable New Jersey statutes, and  
**WHEREAS**, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Brick Township School District, and

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**WHEREAS**, Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances, and

**WHEREAS**, the Board has determined that circumstances exist for such an Executive Session, and

**WHEREAS**, the Board has found the action described below to be necessary and proper, **NOW, THEREFORE, BE IT RESOLVED** by the Board on July 30, 2019 that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The Session will be approximately forty five minutes and the general nature of the subject matter to be discussed is as follows:  
Superintendent Search  
Acting Superintendent  
HR-Personnel
3. It is anticipated at this time that the above stated subject matter will be made public if and when it is deemed to be in the public interest to do so and the need for confidentiality is no longer required by the Board.

Ms. Wohlrab asked for a motion to return to the Regular Meeting at 7:09 PM, a motion was made by Ms. Siebert seconded by Ms. Pakala with the following roll call vote:

Ms. Haffner: Yes  
Ms. Clayton: Yes  
Ms. Gagliardi: Yes  
Ms. Pakala: Yes  
Mr. Foster: Absent  
Ms. Siebert: Yes  
Ms. Wohlrab: Yes

Ms. Wohlrab returned to the meeting with a Salute to the Flag and a Moment of Silence.

**PUBLIC COMMENT:**

One member of the public questioned items 1 & 2 in Operations and Item 2 in Human Resources, Mr. Edwards, Mr. Cranston, Ms. Wohlrab and Mr. Dalton answered.  
One member of the public questioned item #2 in Human Resources, Ms. Wohlrab answered.

**OPERATIONS ITEMS 1 and 2**

Mr. Edwards presented Operations items 1 and 2 through for approval.

Motion: Ms. Siebert

Second: Ms. Pakala

Comments from the Board: None

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On the motion made by Ms. Siebert, seconded by Ms. Pakala, the Board of Education approved Operations items 1 and 2 with the following roll call vote:

Ms. Haffner: Yes  
Ms. Clayton: Yes  
Ms. Gagliardi: Yes  
Ms. Pakala: Yes  
Mr. Foster: Absent  
Ms. Siebert: Yes  
Ms. Wohlrab: Yes

1. **To approve a change order for the EHYES Parking Lot Project.  
Attachment #1**
2. **To approve change order 2 for the LRMS Lintel Project.  
Attachment #2**

**HUMAN RESOURCES ITEMS 1 and 2**

Mr. Dalton presented Human Resources items 1 and 2 for approval.

Motion: Ms. Haffner

Second: Ms. Clayton

Comments from the Board: None

On the motion made by Ms. Haffner, seconded by Ms. Clayton, the Board of Education approved Human Resources items 1 and 2 with the following roll call vote:

Ms. Haffner: Yes  
Ms. Clayton: Yes  
Ms. Gagliardi: Yes  
Ms. Pakala: Yes  
Mr. Foster: Absent  
Ms. Siebert: Yes  
Ms. Wohlrab: Yes

1. **To approve a change in resignation date for Gerard Dalton, Superintendent, from  
09/24/19 to 08/01/19.**
2. **To approve Sean Craunston as Acting Superintendent for the 19-20 SY with an  
additional salary of \$184.23 per diem effective 08/01/19.**

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**PUBLIC COMMENT**

One member of the public questioned the Human Resources Director position and filling the Superintendent position, Ms. Wohlrab answered. They also questioned what the District is doing to save money, Ms. Wohlrab and Mr. Dalton answered.

One member of the public commented on the Board Members who are under question by the Board of Elections.

**BOARD COMMENT**

Ms. Pakala, on behalf of the Board, presented Mr. Dalton with a Plaque and thanked him for his dedication and service to the Brick Township School District.

Mr. Dalton thanked the Board, Administration and all staff throughout the district. He spoke about the challenges that Brick will face in the upcoming years and the confidence he has that this community will get through it if they all stick together.

**IMPORTANT DATES**

DATE	EVENT	TIME
August 8, 2019	Regular Meeting	7:00 PM BPDC

**ADJOURNMENT**

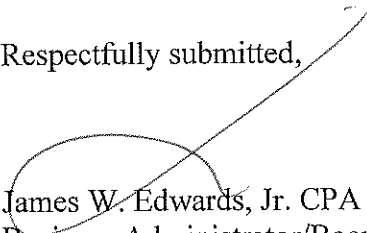
There being no further business before the Board, at 7:44 PM a motion was made by Ms. Pakala, seconded by Ms. Siebert, and with the following roll call vote, the Board of Education **adjourned** this meeting.

Motion: Ms. Pakala

Second: Ms. Siebert

Ms. Haffner: Yes  
Ms. Clayton: Yes  
Ms. Gagliardi: Yes  
Ms. Pakala: Yes  
Mr. Foster: Absent  
Ms. Siebert: Yes  
Ms. Wohlrab: Yes

Respectfully submitted,

  
James W. Edwards, Jr. CPA  
Business Administrator/Board Secretary

SCE-R10538.011

# CHANGE ORDER NO. 1

7/19/2019

**BRICK TOWNSHIP BOARD OF EDUCATION**  
**PROJECT NAME: EMMA HAVENS YOUNG ELEMENTARY SCHOOL PARKING LOT IMPROVEMENTS**  
**PROJECT LOCATION: TOWNSHIP OF BRICK, COUNTY OF OCEAN, STATE OF NEW JERSEY**  
**CONTRACTOR: SHORE TOP CONSTRUCTION CORP.**

**Description and Purpose of Change Order:**

During the contractor permit submission process the Township requested a meeting to address comments made by the Township engineer and fire safety code official. Fire safety required adjusting a fifteen-foot (15') travel lane/fire lane leading up to the front of the building to a thirty-foot (30') width. This change resulted in relocating a bus parking space north. This relocation resulted in the modification of the parking area adjacent to the basketball court which resulted in additional survey, form work, excavation, etc. Also, the Township engineer wanted curbing in the parking area modified for wider stalls and additional existing curbing was identified to be replaced during construction.

To help offset these unexpected costs, elimination of the shade trees and ground cover has been included in this change order and replaced topsoil, seed and fertilizer.

**ADDITIONAL QUANTITIES:**

Item No.	Description	Quantity	Unit Price	Amount
CO1-6	Dense Graded Aggregate Base Course, 4" Thick	207	\$ 4.00	\$ 828.00
CO1-7	Hot Mix Asphalt Base Course, 19M64, 3" Thick	39	\$ 90.00	\$ 3,510.00
CO1-8	Hot Mix Asphalt Surface Course, 9.5M64, 1 1/2" Thick	6	\$ 95.00	\$ 570.00
CO1-19	9" x 18" Concrete Vertical Curb	129	\$ 22.00	\$ 2,838.00
CO1-20	Traffic Stripes, Long Life Epoxy Resin, 4" wide	1512	\$ 1.00	\$ 1,512.00
CO1-42	Topsoil, Fertilize, Seed and Mulch	171	\$ 2.00	\$ 342.00
				\$ 9,600.00

**SUPPLEMENTAL ITEMS:**

Item No.	Description	Quantity	Unit Price	Amount
CO1-A	Milling modifications	1	\$ 1,750.00	\$ 1,750.00
CO1-B	Modifications to island to address Township Comments	1	\$ 4,235.00	\$ 4,235.00
CO1-C	Clearing/Demo Concrete Curb	152	\$ 3.00	\$ 456.00
CO1-D	"No Parking Fire Lane" Sign	8	\$ 165.00	\$ 1,320.00
CO1-F	"No Parking Fire Lane" Marking	3	\$ 450.00	\$ 1,350.00
				\$ 9,111.00

**REDUCTION ITEMS:**


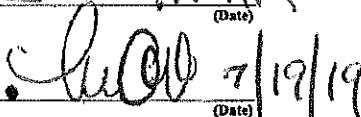
Item No.	Description	Quantity	Unit Price	Amount
CO1-16	Concrete Sidewalk, 4" Thickness	-9	\$ 65.00	\$ (585.00)
CO1-43	Cleveland Select Pear, 3" CAL, 13'-14' HT, B&B	-10	\$ 500.00	\$ (5,000.00)
CO1-44	Sawleaf Zelkova, 3" CAL, 13'-14' HT, B&B	-5	\$ 600.00	\$ (3,000.00)
CO1-47	Sargent Juniper, 18"-24", 3 Gal	-20	\$ 20.00	\$ (400.00)
				\$ (9,585.00)

**CHANGE IN CONTRACT PRICE**

Original Contract Amount:	\$ 868,631.00	Net Increase/Decrease this Change Order:	\$ 9,126.00
Adjusted Amount Based on Change Orders (1):	\$ 877,757.00		
(+) Increase or (-) Decrease:	\$ 9,126.00	1.04% This Change Order	
(+) Increase or (-) Decrease:	\$ 9,126.00	1.04% In Total Contract to Date	

**CHANGE IN CONTRACT TIME**

Original Contract Time:	60
Net Change from Previous Change Orders:	0
Net Change from Current Change Orders:	10
Adjusted Amount Based on Change Orders (1):	70

 (Engineer) 7/19/19 (Date)  
 (Contractor) 7/19/19 (Date)

\_\_\_\_\_  
 (Owner) (Date)


**Document G701™ – 2017**

## Change Order

**PROJECT:** *(Name and address)*  
Lake Riviera MS  
171 Beaverson Blvd.  
Brick, NJ 08723

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: June 18, 2019

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002  
Date: July 25, 2019

**OWNER:** *(Name and address)*  
Brick Township Board of Education  
101 Hendrickson Avenue  
Brick, NJ 08724

**ARCHITECT:** *(Name and address)*  
Netta Architects, LLC  
1084 Route 22 West  
Mountainside, NJ 07092

**CONTRACTOR:** *(Name and address)*  
Sparten Construction, Inc.  
399 Oak Street, Suite C  
South Amboy, NJ 08879

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Replacement of 11 ventilation units (Louvers and grilles) and to fabricate and install associated new metal wall sleeves.  
Extension of time of 60 days due to the required lead time for obtaining the louvers/grilles and then installing them.

The original Contract Sum was	\$ 849,000.00
The net change by previously authorized Change Orders	\$ 4,347.97
The Contract Sum prior to this Change Order was	\$ 853,347.97
The Contract Sum will be increased by this Change Order in the amount of	\$ 18,913.40
The new Contract Sum including this Change Order will be	\$ 872,261.37

The Contract Time will be increased by Sixty (60) days.  
The new date of Substantial Completion will be 10/6/2019

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Netta Architects, LLC  
ARCHITECT *(Firm name)*

Sparten Construction, Inc.  
CONTRACTOR *(Firm name)*

Brick Township Board of Education  
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Nicholas J. Netta, President  
PRINTED NAME AND TITLE

Timmy Koukoumis  
PRINTED NAME AND TITLE

Mr. James w. Edwards, Jr., CPA  
PRINTED NAME AND TITLE

DATE

DATE

DATE