



**INSURANCE RESTORATION SPECIALISTS, INC.**  
**First in Disaster Recovery and Environmental Solutions**

MAIN: 609-409-5666 • FAX: 609-409-7059



**HEADQUARTERS** 30 Abeel Road • Monroe Township, NJ 08831  
**NORTH JERSEY** 184 Warburton Avenue • Hawthorne, NJ 07506  
**SOUTH JERSEY** 39 Lindsey Avenue • Runnemede, NJ 08078

**Proposal (revised)**

**November 5, 2013**

Brick Public School District  
101 Hendrickson Rd.  
Brick, NJ 08723  
Attn: James Edwards, BA

RE: Mold Remediation/Cleaning Services  
Drum Point Road Elementary School  
41 Drum Point Rd., Brick, NJ

Insurance Restoration Specialists, Inc. (IRS) was requested to provide a cost estimate for mold remediation/cleaning services.

IRS performed the site inspection and met with representatives of the school and representatives of Brinkerhoff Environmental. The following is a summary of our observations and notes.

**Observations / Site Conditions / Notes:**

The school staff have reported that there was mold in several classrooms. Brinkerhoff Environmental inspected and performed testing to confirm the presence of mold.

Brinkerhoff and IRS discussed the cleaning process and proposed to clean classrooms.

This scope of work reflects the recommendations by Brinkerhoff Environmental. IRS is following the recommendations provided by Brinkerhoff Environmental.

IRS to report on conditions if the scope shall change.

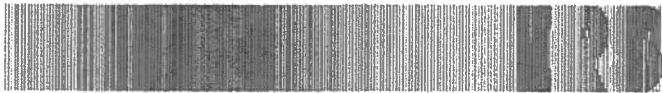
IRS to clean classrooms as directed by client or client representatives.



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**Summary of Scope of Work: Mold Remediation – Classroom Cleaning**

- IRS will provide trained/experienced Environmental-Mold Remediation Technicians to properly address the areas of concern. Workers will be wearing suits, gloves and masks inside work areas.
- Contain the proposed work area. IRS will install a containment system with plastic barriers and install HEPA air filtration device(s) to control/capture airborne dusts during the remediation and cleaning process.
- IRS will provide our own Certified Industrial Hygienist and a General Supervisor to manage the cleaning crews and coordinate the cleaning process.
- Each room we will create air flow of clean air using HEPA air filtration devices.
- Clean Each Wall-Mounted ventilation unit. Clean all accessible components. Clean filters.
- Contents: clean outside surfaces of furniture and clean exposed contents
- HEPA vacuum all surfaces in each room to remove fine dust particles and spores (walls, ceilings, and floor). Clean all accessible surfaces below the ceiling grid.
- Clean window blinds.
- Hand Clean and Sanitize surfaces with a mild disinfectant solution.
- Cleaning book shelves, desks and chairs. Inspect inside drawers or behind books. In some cases the books can remain on the shelves and be cleaned in place. Clean inside cabinets if needed.
- Paper items with visible mold hanging or stapled on walls will be inspected, if mold is found then they will be removed and disposed. Framed items or laminated items will be cleaned and left on the wall.
- HEPA vacuum and mop floors.
- Leave air filtration devices running 24 hours.
- Pick up equipment after testing is completed.



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**Projected Costs: Mold Remediation – Cleaning at Drum Point Rd Elementary**

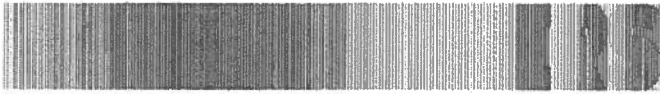
Item Description	Unit Costs				Cost
	Quantity		Rate	Unit	
Site Manager (General Supervisor)	26.00	Reg Hrs	66.49	Hr	1,728.74
Site Manager (General Supervisor)	32.00	OT Hrs	99.73	Hr	3,191.36
Site Manager (General Supervisor)	8.00	DT Hrs	132.98	Hr	1,063.84
Crew Supervisors (Remediation Foremen)	80.00	Reg Hrs	52.47	Hr	4,197.60
Crew Supervisors (Remediation Foremen)	120.00	OT Hrs	78.71	Hr	9,445.20
Crew Supervisors (Remediation Foremen)	4.00	DT Hrs	104.94	Hr	419.76
Technicians (Remediation Labor)	256.00	Reg Hrs	49.98	Hr	12,794.88
Technicians (Remediation Labor)	328.00	OT Hrs	74.96	Hr	24,586.88
Technicians (Remediation Labor)	4.00	DT Hrs	99.96	Hr	399.84
	0.00		0.00		0.00
	0.00		0.00		0.00
	0.00		0.00		0.00
Poly Containment and Bags	3.00	Rolls	115.00	Roll	345.00
Air Filtration Devices	44.00		120.00	Unit/Day	5,280.00
HEPA Vacuums and Cleaning Equip	20.00		85.00	Unit/Day	1,700.00
Personal Protective Equip (PPE)	180.00	Sets	25.00	Set	4,500.00
Disinfectant Solutions	250.00	Gallons	5.00	Gallon	1,250.00
Vehicle Mobilization-Transport	8.00		150.00	Day	1,200.00
<b>Sub Total</b>					<b>72,103.10</b>
No NJ Tax					
<b>Total Projected Cost</b>					<b>72,103.10</b>



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**These are projected costs and not actual billing for the mold cleanup services.** The rates were discussed and approved in a meeting on November 1, 2013. The labor rates were modified to a new rate for this project only. The equipment and material rates are the same rates that were used in other schools and approved by all parties involved.

The estimate does include working on Sundays for demobilization. Some work needs to be performed on a Sunday, removal of equipment, then the regular labor rates will be changed to 2x that amount. Costs include regular wages for cleaning and does not include Prevailing Wages. IRS will provide a breakdown of costs and documentation supporting our invoices.

If you should have any questions please feel free to contact us.

Prepared By:

**INSURANCE RESTORATION SPECIALISTS, INC.**

Thomas Peter, MS, CIH  
Certified Industrial Hygienist / Remediation Project Manager  
Vice President - Owner

**INSURANCE RESTORATION SPECIALISTS, INC.**  
**30 ABEEL ROAD**  
**MONROE, NJ 08831**

NJ DPMC Microbial Remediation Classification C103  
EPA Lead-Safe Certified Firm#: NAT-55852-1  
NJ Public Works Contractor Certification # 16518  
NJ Home Improvement Certification# 13VH00213500  
Tax I.D. # 222-651-671000

**Contract: Authorization of Work and Payment**

This project will be billed based on the Time and Materials needed to complete the existing scope of work. Generally each labor rate is billed from portal to portal plus time for equipment mobilization and demobilization. Subcontractor services are subject to cost plus 20% (if applicable). If this is a Time and Material project the actual billing may differ from the projected



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costs. Site conditions may vary and cost may change due to unforeseen conditions. Client/owner will be notified of any substantial changes in the scope of work.

This agreement shall be governed by and construed under the laws of the State of NJ. The Customer understands and agrees that the nature and scope of the mitigation service may or may not constitute as an improvement contract within the meaning of the NJ Consumer Fraud Act. The customer has the right to cancel this contract 3 days prior to the start of work, but if this is an emergency service contract, the 3 day rescission shall be waived. The contractor and/or the customer have the right to cancel this contract. The customer agrees to pay or authorize payment for services rendered by the contractor (IRS) up to such date of cancellation.

I hereby authorize IRS to perform this work as per the enclosed scope of work and understand and accept the costs. Please sign below and return copy to IRS. Your signature below will initiate this proposal and acknowledge your understanding of the pricing, responsibility of payment, project limitations, and scope of work contained herein.

**Approved by:**

\_\_\_\_\_

James W. Edwards, Jr., CPA

Business Administrator/Board Secretary

*Notes Rates as approved by Insurance Carrier.*



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