



Brick Township Public Schools

Department of Special Services

224 Chambers Bridge Road
Brick, New Jersey 08723

Office: 732-785-3000 Opt. 3

Fax: 732-477-5837

Dr. Walter Uszenski, Superintendent

Susan Russell, Director
Donna Stump, Supervisor
Ann Marie Dayton, Supervisor

April 2, 2015

Alpha School
2210 West County Line Road
Suite 2
Jackson, NJ 08527

RE: [REDACTED] 8085

Dear Administrator:

Please be advised that the following student shall terminate instruction at your out-of-district facility as indicated below

Student's Name: [REDACTED] 8085
Last Day of Attendance: 4/3/2015

We ask that you please terminate his tuition contract for the 2014-2015 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please return all records to the Brick Township School District in care of the case manager.

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in cursive that reads "Susan Russell".

Susan Russell
Director of Special Services

SR/as

cc: Child Study Team
Business Office (2)
Transportation
Central Registration
K. Sundheimer – Special Services
Sally Jo Michaels – Special Services