



YOUR GOALS. OUR MISSION.

**APPENDIX B**  
**LETTER OF INTENT**

April 21, 2015

Attn: Mr. James W. Edwards, Jr., CPA  
Business Administrator/Board Secretary  
Brick Township Board of Education  
101 Hendrickson Avenue  
Brick, NJ 08724

Dear Mr. Edwards:

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Proposals (RFP), issued by the Brick Township Board of Education ("Board"), dated March 30, 2015, in connection with the Board's need for a Provider of Civil Engineering Services.

**T&M ASSOCIATES HEREBY STATES:**

1. The Proposal Statement contains accurate, factual and complete information.
2. T&M Associates agrees to participate in good faith in the procurement process as described in the RFP and to adhere to the Board's procurement schedule.
3. T&M Associates acknowledges that all costs incurred by it in connection with the preparation and submission of the Proposal Statement and any proposal prepared and submitted in response to the RFP, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. T&M Associates hereby declares that the only persons participating in this Proposal Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Proposal Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the Board. T&M Associates declares that this Proposal Statement is made without connection with any other person, firm or parties who has submitted a Proposal Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.
5. T&M Associates acknowledges and agrees that the Board may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the Board shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFP.
6. T&M Associates acknowledges that any contract executed with respect to the provision of Civil Engineering Services must comply with all applicable affirmative action and similar laws. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.



7. T&M Associates submits a proposal for fixed fees, including out of pocket expenditures, as follows:

<b>Title</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Principal</b>	<b>\$147.00/hr.</b>	<b>\$147.00/hr.</b>	<b>\$147.00/hr.</b>
<b>Senior Project Manager</b>	<b>\$142.00/hr.</b>	<b>\$142.00/hr.</b>	<b>\$142.00/hr.</b>
<b>Project Manager</b>	<b>\$132.00/hr.</b>	<b>\$132.00/hr.</b>	<b>\$132.00/hr.</b>
<b>Senior Project Professional</b>	<b>\$126.00/hr.</b>	<b>\$126.00/hr.</b>	<b>\$126.00/hr.</b>
<b>Senior Designer/Technical Manager</b>	<b>\$121.00/hr.</b>	<b>\$121.00/hr.</b>	<b>\$121.00/hr.</b>
<b>Project Professional</b>	<b>\$111.00/hr.</b>	<b>\$111.00/hr.</b>	<b>\$111.00/hr.</b>
<b>Technical Professional</b>	<b>\$100.00/hr.</b>	<b>\$100.00/hr.</b>	<b>\$100.00/hr.</b>
<b>Senior Technician</b>	<b>\$79.00/hr.</b>	<b>\$79.00/hr.</b>	<b>\$79.00/hr.</b>
<b>Technical Assistant</b>	<b>\$58.00/hr.</b>	<b>\$58.00/hr.</b>	<b>\$58.00/hr.</b>

8. T&M Associates agrees that if selected by the Board, to perform services outlined in RFP. T&M Associates further agrees that if at any time during the period covered by this RFP, the Respondent is unable or unwilling to perform said services, that the Board may utilize the next available responsible Respondent, and T&M Associates will reimburse the Board any cost difference between fee that would have been paid and cost paid by the Board.
9. T&M Associates agrees to defend, indemnify and hold the Brick Township Board of Education harmless with respect to any claim for injury or property arising out of acts of T&M Associates, its subsidiaries, parents, agents, principals or employees.
10. T&M Associates agrees that the services are being delivered and are intended to be performed in the State of New Jersey and shall be constructed and enforced in accordance with the laws of that State.
11. T&M Associates agrees that the services may be terminated by the Board by giving the respondent 30 days advance written notice.

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Gary C. Dahms, P.E.  
President and Chief Executive Officer  
T&M Associates

Dated: April 21, 2015