



Brick Township Public Schools

Department of Special Services

224 Chambers Bridge Road
Brick, New Jersey 08723

Office: 732-785-3000 Opt. 3

Fax: 732-477-5837

Dr. Walter Uszenski, Superintendent

Susan Russell, Director
Donna Stump, Supervisor
Ann Marie Dayton, Supervisor

May 12, 2015

Alpha School
2210 West County Line Road
Suite 2
Jackson, NJ 08527

RE: [REDACTED] 3113

Dear Administrator:

Please be advised that the following student shall terminate instruction at your out-of-district facility as indicated below

Student's Name: [REDACTED] 3113
Last Day of Attendance: 5/1/2015

We ask that you please terminate her tuition contract for the 2014-15 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please keep in mind that this student is on home instruction and may return to your facility when appropriate. At that time we will initiate a new contract.

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in cursive script that reads "Susan Russell".

Susan Russell
Director of Special Services

SR/as

cc: School Principal
Child Study Team
Superintendent
Business Office
Transportation
Guidance
K. Sundheimer – Special Services
Sally Jo Michaels – Special Services