



Brick Township Public Schools

Department of Special Services

224 Chambers Bridge Road
Brick, New Jersey 08723

Office: 732-785-3000 Opt. 3 Fax: 732-477-5837

Dr. Richard Caldes, Interim Superintendent

Susan Russell, Director of Special Services
Donna Stump, Supervisor
Ann Marie Dayton, Supervisor

May 26, 2015

THE RUGBY SCHOOL AT WOODFIELD
Belmar Blvd. & Woodfield Avenue
P.O. Box 1403
Wall, NJ 07719

RE: [REDACTED] 4076

Dear Administrator:

Please be advised that the following student's instruction at your out of district facility has been terminated per your letter dated May 20, 2015:

Student's Name: [REDACTED] 4076
Last Date of Attendance: May 20, 2015

We ask that you please terminate his tuition contract for the 2014-15 school year. Please terminate all billing as appropriate concerning placement fees of this individual. Please return all records to the Brick Township School District in care of the case manager.

Your cooperation and assistance in this matter is greatly appreciated.

Thank you.

Very truly yours,

A handwritten signature in cursive script that reads "Susan Russell".

Susan Russell
Director of Special Services

SR/as

cc: School Principal
Hannah Arnone – Case Manager
Superintendent
Business Office
Transportation
Guidance
K. Sundheimer – Special Services
Sally Jo Michaels – Special Services