

LETTER OF INTENT

January 28, 2015

Attn: **Mr. James W. Edwards, Jr., CPA**
Business Administrator/Board Secretary
Business Office
Brick Township Board of Education
101 Hendrickson Avenue
Brick, New Jersey 08724

Dear Mr. James W. Edwards, Jr., CPA:

The undersigned, as Respondent, have submitted the attached Proposal Statement in response to a Request for Qualifications ("RFQ"), issued by the Brick Township Board of Education ("Board"), and dated February 17, 2016, in connection with the Board's need for a Provider of Insurance Brokerage Services for Medical Benefits.

Fairview Insurance Agency Associates, Inc. HEREBY STATES:

1. The Proposal Statement contains accurate, factual and complete information.
2. Fairview Insurance Agency Associates, Inc. agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the Board's procurement schedule.
3. Fairview Insurance Agency Associates, Inc. acknowledges that all costs incurred by it in connection with the preparation and submission of the Proposal Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results there from shall be borne exclusively by the Respondent.
4. Fairview Insurance Agency Associates, Inc. hereby declares that the only persons participating in this Proposal Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Proposal Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the Board. Fairview Insurance Agency Associates, Inc. declares that this Proposal Statement is made without connection with any other person, firm or parties who has submitted a Proposal Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.
5. Fairview Insurance Agency Associates, Inc. acknowledges and agrees that the Board may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the Board shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in the RFQ.



**FAIRVIEW
INSURANCE AGENCY
ASSOCIATES, INC.**



6. Fairview Insurance Agency Assoc., Inc. acknowledges that the provision of Insurance Brokerage Services for Medical Benefits must comply with all applicable affirmative action and similar laws. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.

7. Fairview Insurance Agency Assoc., Inc. submits a proposal for fixed fees, including out of pocket expenditures, as follows:

	February 26, 2016- June 30, 2016	July 1, 2016- June 30, 2017	July 1, 2017- June 30, 2018	July 1, 2018 June 30, 2019
Medical	\$20,000.00	\$60,000.00	\$60,000.00	\$60,000.00
Prescription	\$ 5,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Dental	\$ 1,666.68	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

Note: If at any time during the contract term the Board elects to return to the New Jersey State Health Benefits Plan for Medical and/or Prescription coverage, the respective fees for each will no longer be paid by the Board for said coverage.

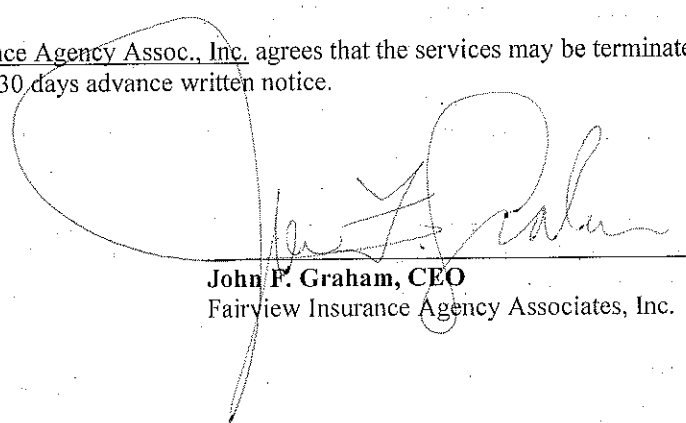
8. Fairview Insurance Agency Assoc., Inc. agrees, that if selected by the Board, to perform services outlined in RFQ. Fairview Insurance Agency Assoc. Inc. further agrees that if at any time during the period covered by this RFQ, the, the Respondent is unable or unwilling to perform said services, that the Board may utilize the next available responsible Respondent.

9. Fairview Insurance Agency Assoc., Inc. agrees to defend, indemnify and hold the Brick Township Board of Education harmless with respect to any claim for injury to person or property arising out of acts of Fairview Insurance Agency Assoc. Inc., its subsidiaries, parents, agents, principals or employees.

10. Fairview Insurance Agency Assoc., Inc. agrees that the services are being delivered and are intended to be performed in the State of New Jersey and shall be constructed and enforced in accordance with the laws of the State.

11. Fairview Insurance Agency Assoc., Inc. agrees that the services may be terminated by the Board by giving the respondent 30 days advance written notice.

Dated: January 28, 2016



John P. Graham, CEO
Fairview Insurance Agency Associates, Inc.

